

Conway Township
Board Meeting
September 16, 2025
7:00 p.m.

AGENDA

Call to Order

Roll Call

Consent Agenda

1. Approval of the August 19, 2025 meeting minutes.
2. Account Reconciliations for August
3. Disbursement/Payroll report for August/Invoices
4. Budget Report for August / Investment Report

Additions/Approval of Board Meeting Agenda

Call to the Public Regarding Agenda Items Only

Reports and Communications

5. County Planning Commission Report
6. Planning Commission Ex-Officio Report
7. Clerks Update
8. Cemetery Report

Presentations

Old Business

9. BS & A for Trustees (view only)

New Business

10. PA-116 Application
11. GIS Mapping – System Imaging - \$708.41 (misail)
12. New Zoning Maps & Section Maps
13. Zoning Board of Appeals MSU Training \$125.00 each
14. Appointment of New Planning Commission Member
15. Zoning Administrator Training

Board Member Discussion

Call to the Public

Adjournment



Conway Township Board of Trustees

Regular Board Meeting Minutes

August 19th, 2025, at 7pm.

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance and a moment of silence was held in memory of Tom Parker.

ROLL CALL: Present: D. Grubb (Treasurer); G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor); T. Foote (Clerk)

	AGENDA	ACTIONS TAKEN	ITEMS DISCUSSED
1	Consent Agenda	<p>Motion to approve Consent Agenda by M. Brown.</p> <p>Second by G. Pushies.</p> <p>Motion Amended.</p> <p>Motion to approve the consent agenda as amended pending Charlie's review with board notification.</p> <p>Motion carried 5-0.</p>	<ul style="list-style-type: none">• The board reviewed the Consent Agenda, including meeting minutes, financial reconciliations, disbursements, payroll, and budget reports for June and July. Discussion focused on timing of entries, reconciliation processes, and outstanding issues, particularly regarding journal entries.• Amend minutes to clarify motion was amended rather than died.• Correct payroll overpayment of \$473 for Brande via payroll deduction.• Debbie's check deposited in July for \$236.30 needs review by Charlie.• Implementing new payroll sign-off procedures.
	Additions to agenda/approval of meeting Agenda		No items were discussed or added.
	First call to the public		1 spoke from the public regarding the agenda topics
5	County Planning Commission Report		<ul style="list-style-type: none">• Conditional rezoning for solar was approved in Iosco Township (west side) and denied (south side); Deerfield Township rezoning approved.



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Regular Board Meeting Minutes

August 19th, 2025, at 7pm.

			<ul style="list-style-type: none"> • Intern Abby was recognized for a farm preservation presentation and received a state award. • Upcoming full rezonings for Heartland Township at 59 and 23.
6	Planning Commission Ex-Officio Report		<ul style="list-style-type: none"> • See minutes for updates
7	Clerk's Update		<ul style="list-style-type: none"> • Unlimited training is offered for our website, and we will be setting up dates for training in the office. • MTA membership has been officially renewed. • We received letter of praise from Putnam Twp for our BS&A on having best chart of accounts and are a model for other townships to follow.
8	Board of Trustee Pay	<p>Motion that G. Pushies pay for Ex-Officio Board is set at \$196, at the elected official rate, but it belongs in the planning and zoning category by S. Porter.</p> <p>Second by D. Grubb.</p> <p>Motion passed 4-0 in Roll Call Vote with 1 abstention: D. Grubb (Yes) S. Porter (Yes) G. Pushies (Abstain) T. Foote (Yes)</p>	<ul style="list-style-type: none"> • Discussion centered on proper compensation for board members serving as ex officio on the Planning Commission, referencing past resolutions and practices. The board agreed to clarify and standardize pay rates and budget allocations for these roles, including the fire board. • Historical precedent and a recent motion set the rate at \$196, paid from the Planning Commission budget. • Fire board pay rate needs to be located and updated in policy for next month's agenda.



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		M. Brown (Yes)	
9	Website		<ul style="list-style-type: none"> The board discussed ongoing issues with Civic Plus hosting and codifying township ordinances. The process has been delayed due to the need for legal review and Planning Commission input. The board renewed the contract and plans to expedite completion.
10	BS&A for Trustees	<p>Motion to approve BS&A access for trustees, view only to the accounting module, only through the VPN by M. Brown. Second by S. Porter. Motion carried 4-1.</p>	<ul style="list-style-type: none"> Extensive debate regarding trustee access to BS&A accounting software. Concerns raised about security, transparency, and statutory duties. Trustees requested view-only access to facilitate oversight and reduce staff workload. Security protocols (VPN) were discussed.
11	Decker Agency Proposal	<p>Motion to approve the Decker agency premium proposal, not to exceed \$14,177 by T. Foote. Second by G. Pushies.</p> <p>Motion passed 5-0 in roll call vote: D. Grubb- Y G. Pushies- Y S. Porter- Y T. Foote- Y M. Brown- Y</p>	<ul style="list-style-type: none"> Board reviewed insurance coverage for township buildings, agreed to increase coverage to \$300/sq ft, raising the premium by \$212/year.
12	Michigan Association of Municipal Cemeteries Renewal	<p>Motion to renew the Michigan Association of Municipal Cemeteries at the \$45 per year by D. Grubb. Second by G. Pushies.</p>	<ul style="list-style-type: none"> Renewal of Michigan Association of Municipal Cemeteries membership for \$45/year. Discussion about missed seminar due to timing and plans for future attendance.



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August 19th, 2025, at 7pm.

		Motion passed 5-0.	
13	Frech Show Cause Hearing	<p>Motion to table the show cause hearing until next month by G. Pushies.</p> <p>Second by S. Porter.</p> <p>Motion carried 5-0.</p>	<ul style="list-style-type: none"> • Issue: Motorhome stored and intermittently occupied on property with well and septic. Land use permit was obtained, but no building permit pulled; construction not started. • Zoning violation for motorhome storage and occupancy. • Owner (Emily Frech) explained circumstances and intent to comply. • Motorhome may be stored for up to 30 days; longer-term storage requires it to be inside a barn or behind a house. • Board requested written response and tabled action for one month.
14	Fowlerville School Liaison	<p>Motion to approve agreement for supplemental law enforcement for \$5,000 every six months for a total of \$10,000 for the 25-26 school year by S. Porter.</p> <p>Second by M. Brown.</p> <p>Motion passed 5-0 in roll call vote: D. Grubb- Y G. Pushies- Y S. Porter- Y T. Foote- Y M. Brown- Y</p>	<ul style="list-style-type: none"> • Renewal of township's share of funding for school liaison officer (\$10,000/year, paid in two installments). • Discussion about officer duties, reporting, and security staff. • Funds cover 25% of salary and benefits; remaining 75% is covered by the school. • Board requested more detailed reports on liaison activities. Motion approved for funding for the 2025-2026 school year.



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	Board Member Discussion		Eva Lane Pool Violation <ul style="list-style-type: none">Multiple zoning administrators have been involved since 2022. Homeowners are attempting to exchange driveway property for pool property, requiring neighbor approval and master deed amendment.Resident built a deck and pool on association land; association may bear responsibility for violations.Tickets have been issued for ordinance violations, with 2 paid and the 3rd pending. Enforcement pace and ticketing frequency were discussed; ordinance language is ambiguous and may need clarification.Legal counsel is reviewing all documentation; updates are expected next week. Board may need to revise ticket fine structure for cost-effectiveness.
	Last Call to the Public		<p>3 members of the public spoke with one being Doug Helzerman about the county.</p> County Commissioner and Infrastructure Updates <ul style="list-style-type: none">Capital improvement plan approved for projects over \$50,000 with a lifespan of three years.County is consolidating two 9-1-1 alert systems to reduce confusion.Conway Township is considering a noise ordinance to regulate or slow solar development.County health department lost significant federal funding, resulting in



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			<p>staff reductions. A proposed 38% fee increase is under review.</p> <ul style="list-style-type: none">• A non-opioid directive is being developed for residents to opt out of opioid prescriptions unless necessary.• Fall River Road reconstruction scheduled to begin September 1, lasting 7–10 working days. Drain work funded by county ARPA funds; new drain project documentation is being ordered for review.• Detention pond maintenance may be needed due to overgrowth and brush dumping.
		<p>Motion to adjourn made by G. Pushies. Second by S. Porter. Motion carried 5-0.</p> <p>Meeting adjourned at 9:00pm.</p>	<p>Meeting adjourned at 9:00pm.</p>

Approved:

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank SOLAR - ESCROW-SOLAR
 From: 08/01/2025 To: 08/29/2025
 Reconciliation Record: 0000000238

Beginning GL Balance:	10,000.15
Less: Cash Disbursements	(6,863.50)
Less: Journal Entries/Other	(25.99)
Ending GL Balance:	<u>3,110.66</u>
Ending Bank Balance:	3,110.66
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	3,110.66
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank CEM - BOAA - CEMETERY
From: 08/01/2025 To: 08/29/2025
Reconciliation Record: 0000000239

Beginning GL Balance:	66,143.31
Less: Cash Disbursements	(3,593.58)
Add: Journal Entries/Other	28.90
Ending GL Balance:	<u>62,578.63</u>
Ending Bank Balance:	66,172.21
Add: Deposits/Transactions In Transit	0.00

AP Checks			
Check Date	Check Number	Name	Amount
08/13/2025	1044	42 NORTH OUTDOOR SERVICES	1,774.29
08/26/2025	1045	42 NORTH OUTDOOR SERVICES	1,774.29
08/27/2025	1046	MICHIGAN ASSOCAITON OF MUNICIPAL CEMETERIES	45.00
			<u>3,593.58</u>
Total - 3 Outstanding Checks:			3,593.58
Adjusted Bank Balance			62,578.63
Unreconciled Difference			0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank ROAD - BOAA - ROAD CHECKING
From: 08/01/2025 To: 08/29/2025
Reconciliation Record: 0000000240

Beginning GL Balance:	176,922.97
Less: Cash Disbursements	(10,323.55)
Add: Journal Entries/Other	167.55
Ending GL Balance:	<u>166,766.97</u>
Ending Bank Balance:	171,348.57
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
08/27/2025	1032	CHLORIDE SOLUTIONS		4,581.60
				4,581.60
		Total - 1 Outstanding Checks:		4,581.60
		Adjusted Bank Balance		166,766.97
		Unreconciled Difference		0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank RDSAV - BOAA - ROAD SAVINGS
From: 08/01/2025 To: 08/31/2025
Reconciliation Record: 0000000241

Beginning GL Balance:	541,772.04
Add: Journal Entries/Other	690.61
Ending GL Balance:	<hr/> 542,462.65
Ending Bank Balance:	542,462.65
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	542,462.65
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TAX - BOAA - TAX FUND
 From: 08/01/2025 To: 08/29/2025
 Reconciliation Record: 0000000242

Beginning GL Balance:	95,186.78
Add: Cash Receipts	228,672.76
Less: Cash Disbursements	(137,552.42)
Add: Journal Entries/Other	200.12
Ending GL Balance:	<u>186,507.24</u>
Ending Bank Balance:	324,837.20
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
03/26/2025	3833	HITCHCOCK, GARRETT & DEAN, RACHAEL		240.32
03/26/2025	3834	VOGEL, ROBERT & HILLARY		115.22
03/26/2025	3836	GEPPERT, ANNA C		78.54
03/26/2025	3838	BRIGGS, ADAM & JENNIFER		109.04
03/26/2025	3844	SERMAN DON & DENBROCK SAVANNA		30.99
03/26/2025	3846	SIKKILA, JAMES R.		140.98
03/26/2025	3857	DERIAN, DANIEL TRUST		20.00
03/26/2025	3863	MORRIS, BRIAN & DEANNE TRUST		3.71
03/26/2025	3864	PIETRZYK JOHN & KARI		0.58
03/26/2025	3867	FUHST, KEVIN & MICHELLE R		10.34
03/26/2025	3876	FULLER, JOHN		15.00
03/26/2025	3877	HAMEL, T NIGEL		12.82
08/27/2025	3909	CONWAY TOWNSHIP		1,369.28
08/27/2025	3910	LIVINGSTON EDUCATIONAL SERVICES AGENCY		29,385.48
08/27/2025	3911	FOWLerville COMMUNITY SCHOOLS		16,343.07
08/27/2025	3912	LIVINGSTON COUNTY TREASURER		90,454.59
				<u>138,329.96</u>

Total - 16 Outstanding Checks:	138,329.96
Adjusted Bank Balance	186,507.24
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank GEN - BOAA - GENERAL FUND
From: 08/01/2025 To: 08/29/2025
Reconciliation Record: 0000000243

Beginning GL Balance:	223,167.00
Add: Cash Receipts	1,932.38
Less: Cash Disbursements	(50,892.32)
Less: Journal Entries/Other	(19,329.05)
Ending GL Balance:	<u>154,878.01</u>
Ending Bank Balance:	161,126.77
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
07/02/2025	23	MERS		0.00
07/02/2025	24	AMERICAN EXPRESS		0.00
07/30/2025	12863	LOWE, DIANA		26.32
08/13/2025	12878	LOWE, DIANA		10.48
08/27/2025	12880	BROWN, MIKE		75.60
08/27/2025	12881	SUSAN EGBERT		24.64
08/27/2025	12882	LOWE, DIANA		38.50
08/27/2025	12883	BROWN, MIKE		22.63
08/27/2025	12885	TARA FOOTE		5.58
08/27/2025	12886	MANER COSTERISAN		3,500.00
08/27/2025	12887	FOSTER SWIFT		65.31
08/27/2025	12888	FOSTER SWIFT		2,351.70
08/27/2025	12889	ACCUSHRED		128.00
				6,248.76

Total - 13 Outstanding Checks:	6,248.76
Adjusted Bank Balance	154,878.01
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank DOG - BOAA - DOG LICENSE
 From: 08/01/2025 To: 08/29/2025
 Reconciliation Record: 0000000244

Beginning GL Balance:	374.62
Add: Cash Receipts	25.00
Add: Journal Entries/Other	0.01
Ending GL Balance:	<u>399.63</u>
Ending Bank Balance:	49.63
Add: Miscellaneous Transactions	350.00
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
05/06/2025	1078	CONWAY TOWNSHIP		0.00
				0.00
Total - 1 Outstanding Checks:			0.00	
Adjusted Bank Balance			399.63	
Unreconciled Difference			0.00	

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TRUST - BOAA - TRUST AND AGENCY

From: 08/01/2025 To: 08/29/2025

Reconciliation Record: 0000000245

Beginning GL Balance:	22,856.58
Add: Journal Entries/Other	10.14
Ending GL Balance:	<u>22,866.72</u>
Ending Bank Balance:	23,216.72
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
07/23/2025	1133	APRIL SIEGEL		350.00
				350.00
		Total - 1 Outstanding Checks:	350.00	
		Adjusted Bank Balance	22,866.72	
		Unreconciled Difference	0.00	

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUSV - MSUFCU - CONTINGENT SAVER

From: 08/01/2025 To: 08/31/2025

Reconciliation Record: 0000000246

Beginning GL Balance:

5.00

Ending GL Balance:

5.00

Ending Bank Balance:

5.00

Add: Deposits/Transactions In Transit

0.00

Total - 0 Outstanding Checks:

0.00

Adjusted Bank Balance

5.00

Unreconciled Difference

0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUCD - MSUFCU - TIME DEPOSIT (CD)

From: 08/01/2025 To: 08/31/2025

Reconciliation Record: 0000000247

Beginning GL Balance:	265,412.84
Ending GL Balance:	265,412.84
Ending Bank Balance:	265,412.84
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	265,412.84
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank BLDG - CHASE - BUILDING FUND
From: 08/01/2025 To: 08/29/2025
Reconciliation Record: 0000000248

Beginning GL Balance:	99,560.75
Add: Journal Entries/Other	0.78
Ending GL Balance:	<u>99,561.53</u>
Ending Bank Balance:	99,561.53
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	99,561.53
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank FLGCD - FLAGSTAR - TIME DEPOSIT (CD)

From: 08/01/2025 To: 08/31/2025

Reconciliation Record: 0000000249

Beginning GL Balance:	207,370.01
Ending GL Balance:	207,370.01
Ending Bank Balance:	207,370.01
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	207,370.01
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MM - HUNTINGTON - MONEY MARKET
From: 08/01/2025 To: 08/29/2025
Reconciliation Record: 0000000250

Beginning GL Balance:	237,856.24
Add: Journal Entries/Other	50.50
Ending GL Balance:	<u>237,906.74</u>
Ending Bank Balance:	237,906.74
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	237,906.74
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 08/01/2025 - 08/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL							
08/13/2025	GEN	12866	MCKENNA ASSOCIATES	PLANNING COMMISSION MASTER PLAN SERVICES	805.000	267	4,965.00
08/13/2025	GEN	12867	MANER COSTERISAN	2025 AUDIT	806.000	267	7,000.00
08/13/2025	GEN	12868	ECONO PRINT	PRINTING AND PUBLISHING ZONING NOTICE	900.000	261	204.60
08/13/2025	GEN	12869	42 NORTH OUTDOOR SERVICES	LAWN MOWING FOR TOWNHALL	814.000	265	308.57
08/13/2025	GEN	12870	42 NORTH OUTDOOR SERVICES	LAWN MOWING FOR TOWNHALL 04AUG25	814.000	265	308.57
08/13/2025	GEN	12871	DECKER AGENCY	PUBLIC ENTITY INSURANCE PACKAGE ONE YEAR	724.000	261	13,965.00
08/13/2025	GEN	12872	H & H PUBLICATION	3X14 AD CONSUMERS ENERGY ORDINANCE 06JUL	900.000	261	117.00
				2X5 AD ELECTION MEETING SYNOPSIS 13JUL25	900.000	261	42.50
				2X10 AD SYNOPSIS 20JUL25	900.000	261	67.50
		Check GEN 12872 Total for Fund 101 GENERAL					227.00
08/13/2025	GEN	12873	COOPER & RIESTERER, PLC	COUNSEL FOR MONROE SHOW CAUSE, EMAILS	804.000	267	505.25
				ATTORNEY COMM REGARDING ZONING- MONROE	804.000	267	2,032.75
		Check GEN 12873 Total for Fund 101 GENERAL					2,538.00
08/13/2025	GEN	12874	HART INTERCIVIC, INC.	LICENSE AND SUPPORT RENEWAL INV002216	931.000	262	318.73
				LICENSE AND SUPPORT RENEWAL INV002379	931.000	262	658.00
		Check GEN 12874 Total for Fund 101 GENERAL					976.73
08/13/2025	GEN	12875	FILAMENT ESSENTIAL SERVICES	ANNUAL WEBSITE HOSTING AND NOTIFIER FEE	956.000	261	4,100.00
08/13/2025	GEN	12876	CIVICPLUS	CIVIC PLUS FULL YEAR SUBSCRIPTION	801.000	267	2,860.99
08/13/2025	GEN	12877	LIVINGSTON COUNTY TREASURER	PROPERTY TAX ADMIN FEE	447.000	000	20.26
08/13/2025	GEN	12878	LOWE, DIANA	CERTIFIED MAIL REIMBURSEMENT- DIANA LOWE	957.000	261	10.48
08/13/2025	GEN	12879	VILLAGE OF FOWLerville	SCHOOL OFFICER	959.100	302	5,000.00
08/27/2025	GEN	12880	BROWN, MIKE	M.BROWN MILEAGE FOR LARGE ITEM DAY SIGNS	860.000	261	75.60
08/27/2025	GEN	12881	SUSAN EGBERT	JULY 2025 MILEAGE S.EGBERT	860.000	261	24.64
08/27/2025	GEN	12882	LOWE, DIANA	D.LOWE MILEAGE JULY 2025	860.000	261	38.50
08/27/2025	GEN	12883	BROWN, MIKE	POSTAGE STAMP REIMBURSEMENT- M.BROWN	957.000	261	22.63
08/27/2025	GEN	12884	LOWE, DIANA	ENVELOPE REIMBURSEMENT- 2 BOXES- D.LOWE	727.000	261	101.38
08/27/2025	GEN	12885	TARA FOOTE	CERTIFIED MAIL REIMBURSEMENT- T. FOOTE	957.000	261	5.58
08/27/2025	GEN	12886	MANER COSTERISAN	2025 AUDIT	806.000	267	3,500.00
08/27/2025	GEN	12887	FOSTER SWIFT	LEGAL SERVICES MPSC 28APR25	804.000	267	41.91
				LEGAL SERVICES MPSC 17JUN25	804.000	267	9.67
				LEGAL SERVICES MPSC 19AUG25	804.000	267	13.73
		Check GEN 12887 Total for Fund 101 GENERAL					65.31
08/27/2025	GEN	12888	FOSTER SWIFT	ATTORNEY GENERAL COUNSEL FEES JULY25	804.000	267	2,351.70
08/27/2025	GEN	12889	ACCUSHRED	07MAY25 ACCUSHRED PAPER SHREDDING	801.000	267	64.00
				02JUL25 ACCUSHRED PAPER SHREDDING	801.000	267	64.00
		Check GEN 12889 Total for Fund 101 GENERAL					128.00

CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 08/01/2025 - 08/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL							
08/13/2025	GEN	31(E)#	VISA	3 HOLE PUNCH PRINTER PAPER	727.000	261	25.49
				INTERMEDIA	859.000	265	383.41
				AT&T	859.000	265	266.20
				VACUUM FILTER AND EMERGENCY EXIT SIGN	727.000	261	77.98
				SURF INTERNET	859.000	265	105.00
				COPY PRINTER PAPER	727.000	261	79.98
				TV WALL MOUNT	973.000	265	16.98
				DYMO LABEL PRINTER	973.000	265	129.00
				EPSON PRINTER	973.000	265	199.99
				FILE FOLDERS AND PAPER CLIPS	727.000	261	37.13
				APPLIED INNOVATION	801.000	267	70.51
				SURF INTERNET	859.000	265	105.00
				DTE	920.000	265	532.94
							<u>2,029.61</u>
Check GEN 31(E) Total for Fund 101 GENERAL							
08/18/2025	GEN	32(E)	WM CORPORATE SERVICES, INC	WASTE MANAGEMENT AUG DUMPSTER SERVICE	920.000	265	64.17
Total For Fund: 101							<u>50,892.32</u>
Fund: 204 MUNICIPAL STREET							
08/13/2025	ROAD	1030	CHLORIDE SOLUTIONS	CHLORIDING SOBER, BRIMLEY & MOHRLE	812.000	450	2,412.97
				CHLORIDING VOGT, BELL OAK, MOYER, MOHRLE,	812.000	450	2,405.19
Check ROAD 1030 Total for Fund 204 MUNICIPAL STREET							<u>4,818.16</u>
08/13/2025	ROAD	1031	CHLORIDE SOLUTIONS	CHLORIDING SHERWOOD FROM E/W OWOSSO/ROBB	812.000	450	923.79
08/27/2025	ROAD	1032	CHLORIDE SOLUTIONS	CHLORIDING STOW AND ALLEN	812.000	450	4,581.60
Total For Fund: 204							<u>10,323.55</u>
Fund: 209 CEMETERY							
08/13/2025	CEM	1044	42 NORTH OUTDOOR SERVICES	ANTRIM CEMETERY GRASS CUTTING	814.000	567	462.87
				BENJAMIN CEMETERY GRASS CUTTING	814.000	567	347.14
				COUGHRAN CEMETERY GRASS CUTTING	814.000	567	347.14
				KLEIN CEMETERY GRASS CUTTING	814.000	567	308.57
				MILLER CEMETERY GRASS CUTTING	814.000	567	308.57
Check CEM 1044 Total for Fund 209 CEMETERY							<u>1,774.29</u>
08/26/2025	CEM	1045	42 NORTH OUTDOOR SERVICES	ANTRIM CEMTERY GRASS CUTTING	814.000	567	462.87
				BENJAMIN CEMETERY GRASS CUTTING	814.000	567	347.14
				COUGHRAN CEMETERY GRASS CUTTING	814.000	567	347.14
				KLEIN CEMETERY GRASS CUTTING	814.000	567	308.57
				MILLER CEMETERY GRASS CUTTING	814.000	567	308.57
Check CEM 1045 Total for Fund 209 CEMETERY							<u>1,774.29</u>
08/27/2025	CEM	1046	MICHIGAN ASSOCAITON OF MUNICIPAL C 2025 MEMBERSHIP FOR MAMC		956.000	567	45.00
Total For Fund: 209							<u>3,593.58</u>
Fund: 702 SOLAR ESCROW FUND							
08/13/2025	SOLAR	105	MCKENNA ASSOCIATES	MEETING WITH TWP LAWYER ON SOLAR APP	215.000	000	120.00
				TIME SPENT ON CALL FOR SOLAR PROJECT	215.000	000	120.00
				TIME SPEND ON PHONE FOR SOLAR PROJECT	215.000	000	60.00
Check SOLAR 105 Total for Fund 702 SOLAR ESCROW FUND							<u>300.00</u>

CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 08/01/2025 - 08/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 702 SOLAR ESCROW FUND							
08/19/2025	SOLAR	106	SPICER GROUP	TASK 1 RESEARCH PROFESSIONAL CHARGES	215.000	000	3,354.50
				TASK 2 EXHIBIT REVIEWS PROF. CHARGES	215.000	000	2,146.00
				TASK 3 SUMMARY LETTER PROF. CHARGES	215.000	000	394.00
				TASK 4 COORDINATION AND MEETINGS	215.000	000	669.00
Check SOLAR 106 Total for Fund 702 SOLAR ESCROW FUND							6,563.50
Total For Fund: 702							6,863.50
Fund: 703 CURRENT TAX COLLECTION							
08/27/2025	TAX	3909	CONWAY TOWNSHIP	DUE TO GENERAL FUND	214.101	000	1,369.28
08/27/2025	TAX	3910	LIVINGSTON EDUCATIONAL SERVICES AG	DUE TO LESA	234.000	000	29,385.48
08/27/2025	TAX	3911	FOWLerville COMMUNITY SCHOOLS	DUE TO FOWLerville SCHOOLS	225.000	000	16,343.07
08/27/2025	TAX	3912	LIVINGSTON COUNTY TREASURER	DUE TO LIVINGSTON COUNTY	222.000	000	90,454.59
Total For Fund: 703							137,552.42
Report Total:							209,225.37

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Client ID: 0130FO14 - CONWAY TOWNSHIP

GENERAL LEDGER REPORT (0130FQ14)

Period Begin Date: 7/1/2025

Pay Group: Monthly

CONWAY TOWNSHIP

Period End Date: 7/31/2025

Check Date: 8/15/2025

DBA: CONWAY TOWNSHIP

Pay Period: 8

Run Date: 8/5/2025 Run Number: 157

Payroll Type: Regular Payroll

Reporting Period: Current

Payrolls Included in this Report

Run #	Pay Group	Check Date	Period Ending	Payroll Run Type
157	Monthly	8/15/2025	7/31/2025	Regular Payroll

Full GL Account	Account Description	Debit	Credit
Payroll Entries			
101.000.231.000	Payroll Liabilities		3,410.35
101.000.231.200	Michigan Withholding Liability		715.34
101.101.702.000	Township Board:Salaries Wages	392.00	
101.171.702.000	Supervisor's Office:Salaries	2,026.83	
101.215.702.000	Clerk's Office:Salaries & Wages	2,309.36	
101.215.703.000	Clerk's Office:Deputies Wages	1,293.00	
101.253.702.000	Treasurer's Office:Salaries & Wages	2,172.91	
101.253.703.000	Treasurer's Office:Deputies Salaries	1,298.00	
101.257.702.000	Assessor:Salaries	3,583.42	
101.261.704.000	Unallocated:Receptionist salary	1,320.00	
101.261.710.000	Unallocated:Payroll Taxes	1,406.92	
101.261.808.000	Unallocated:Payroll Billing	226.94	
101.265.705.000	Building & Grounds:Hall Monitor Salary	150.00	
101.567.702.000	Cemetery:Salaries		
101.751.702.000	Planning & Zoning:Salaries	3,846.00	
101-000-001.000	First National - General Fund		15,169.84
101-000-001.000	First National - General Fund		226.94
101-000-001.000 - First National - General Fund Subtotal		0.00	15,396.78
103.863	Township Board:Township Unemployment		502.91
	Payroll Entries Total	20,025.38	20,025.38
Impound Entries			
101.000.231.000	Payroll Liabilities	3,030.01	
101.000.231.200	Michigan Withholding Liability	715.34	
101-000-001.000	First National - General Fund		3,745.35
	Impound Entries Total	3,745.35	3,745.35
	Report Total	23,770.73	23,770.73

Client ID: 0130FO14 - CONWAY TOWNSHIP	GENERAL LEDGER REPORT (0130FQ14)	Period Begin Date: 8/1/2025
Pay Group: Monthly	CONWAY TOWNSHIP	Period End Date: 8/31/2025
Check Date: 9/15/2025	DBA: CONWAY TOWNSHIP	Pay Period: 9
Run Date: 9/7/2025	Run Number: 158	Payroll Type: Regular Payroll

Reporting Period: Current				
Payrolls Included in this Report				
Run #	Pay Group	Check Date	Period Ending	Payroll Run Type
158	Monthly	9/15/2025	8/31/2025	Regular Payroll

Full GL Account	Account Description	Debit	Credit
Payroll Entries			
101.000.231.000	Payroll Liabilities		4,406.43
101.000.231.200	Michigan Withholding Liability		687.52
101.101.702.000	Township Board:Salaries Wages	857.00	
101.171.702.000	Supervisor's Office:Salaries	2,026.83	
101.215.702.000	Clerk's Office:Salaries & Wages	2,309.36	
101.215.703.000	Clerk's Office:Deputies Wages	990.00	
101.253.702.000	Treasurer's Office:Salaries & Wages	2,172.91	
101.253.703.000	Treasurer's Office:Deputies Salaries	1,206.50	
101.257.702.000	Assessor:Salaries	3,583.42	
101.261.704.000	Unallocated:Receptionist salary	1,243.00	
101.261.710.000	Unallocated:Payroll Taxes	1,346.02	
101.261.808.000	Unallocated:Payroll Billing	232.44	
101.262.702.000	Elections:Salaries & Wages	497.65	
101.567.702.000	Cemetery:Salaries		
101.701.702.000	Planning & Zoning:Salaries	2,708.00	
101-000-001.000	First National - General Fund		13,846.74
101-000-001.000	First National - General Fund		232.44
101-000-001.000 - First National - General Fund Subtotal		0.00	14,079.18
Payroll Entries Total		19,173.13	19,173.13
Impound Entries			
101.000.231.000	Payroll Liabilities	3,354.69	
101.000.231.200	Michigan Withholding Liability	687.52	
101-000-001.000	First National - General Fund		4,042.21
Impound Entries Total		4,042.21	4,042.21
Report Total		23,215.34	23,215.34

INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 08/01/2025 - 08/31/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL					
Department: 000					
101-000-447.000	PROPERTY TAX ADMIN FEE	LIVINGSTON COUNTY TREASURE OVERPAYMENT DUE TO COUNTY FOR 2024 TA		20.26	12877
Total Department 000				20.26	
Department: 261 GENERAL GOVERNMENT					
101-261-724.000	PUBLIC ENTITY INSURANCE PA DECKER AGENCY		PUBLIC ENTITY INSURANCE PACKAGE- ONE	13,965.00	12871
101-261-727.000	3 HOLE PUNCH PRINTER PAPER VISA		VISA JULY 2025 STATEMENT	25.49	31
101-261-727.000	VACUUM FILTER AND EMERGENC VISA		VISA JULY 2025 STATEMENT	77.98	31
101-261-727.000	COPY PRINTER PAPER VISA		VISA JULY 2025 STATEMENT	79.98	31
101-261-727.000	FILE FOLDERS AND PAPER CLI VISA		VISA JULY 2025 STATEMENT	37.13	31
101-261-727.000	ENVELOPE REIMBURSEMENT- 2 LOWE, DIANA		SELF SEAL ENVELOPES (2 500CT BOXES) R	101.38	12884
101-261-860.000	D.LOWE MILEAGE JULY 2025 LOWE, DIANA		DIANA LOWE MILEAGE FOR JULY 2025	38.50	12882
101-261-860.000	JULY 2025 MILEAGE S.EGBERT SUSAN EGBERT		JULY 2025 MILEAGE FOR SUSAN EGBERT	24.64	12881
101-261-860.000	M.BROWN MILEAGE FOR LARGE BROWN, MIKE		MILEAGE FOR PICKING UP AND REMOVING L	75.60	12880
101-261-900.000	PRINTING AND PUBLISHING ZO ECONO PRINT		ZONING ADMINISTRATOR NOTICE 1/0 BLACK	204.60	12868
101-261-900.000	3X14 AD CONSUMERS ENERGY O H & H PUBLICATION		CHARGES FOR ADS IN FOWLerville NEWS &	117.00	12872
101-261-900.000	2X5 AD ELECTION MEETING SY H & H PUBLICATION		CHARGES FOR ADS IN FOWLerville NEWS &	42.50	12872
101-261-900.000	2X10 AD SYNOPSIS 20JUL25 H & H PUBLICATION		CHARGES FOR ADS IN FOWLerville NEWS &	67.50	12872
101-261-956.000	ANNUAL WEBSITE HOSTING AND FILAMENT ESSENTIAL SERVICE		S-WEB HOSTING AND S-NOTIFIER FEE ANNU	4,100.00	12875
101-261-957.000	CERTIFIED MAIL REIMBURSEME LOWE, DIANA		REIMBURSEMENT FOR CERTIFIED LETTER WI	10.48	12878
101-261-957.000	POSTAGE STAMP REIMBURSEMEN BROWN, MIKE		POSTAL STAMP REIMBURSEMENT- M. BROWN	22.63	12883
101-261-957.000	CERTIFIED MAIL REIMBURSEME TARA FOOTE		CERTIFIED MAIL REIMBURSEMENT- T. FOOT	5.58	12885
Total Department 261 GENERAL GOVERNMENT				18,995.99	
Department: 262 ELECTIONS					
101-262-931.000	LICENSE AND SUPPORT RENEWA HART INTERCIVIC, INC.		LICENSE AND SUPPORT RENEWAL FOR HART	318.73	12874
101-262-931.000	LICENSE AND SUPPORT RENEWA HART INTERCIVIC, INC.		LICENSE AND SUPPORT RENEWAL FOR HART	658.00	12874
Total Department 262 ELECTIONS				976.73	
Department: 265 BUILDING AND GROUNDS					
101-265-814.000	LAWN MOWING FOR TOWNHALL 42 NORTH OUTDOOR SERVICES		TOWNHALL GRASS CUTTING	308.57	12869
101-265-814.000	LAWN MOWING FOR TOWNHALL 0 42 NORTH OUTDOOR SERVICES		TOWNHALL GRASS CUTTING	308.57	12870
101-265-859.000	INTERMEDIA VISA		VISA JULY 2025 STATEMENT	383.41	31
101-265-859.000	AT&T VISA		VISA JULY 2025 STATEMENT	266.20	31
101-265-859.000	SURF INTERNET VISA		VISA JULY 2025 STATEMENT	105.00	31
101-265-859.000	SURF INTERNET VISA		VISA JULY 2025 STATEMENT	105.00	31
101-265-920.000	DTE VISA		VISA JULY 2025 STATEMENT	532.94	31
101-265-920.000	WASTE MANAGEMENT AUG DUMPS WM CORPORATE SERVICES, INC		WASTE MANAGEMENT AUGUST DUMPSTER SERV	64.17	32
101-265-973.000	TV WALL MOUNT VISA		VISA JULY 2025 STATEMENT	16.98	31
101-265-973.000	DYMO LABEL PRINTER VISA		VISA JULY 2025 STATEMENT	129.00	31
101-265-973.000	EPSON PRINTER VISA		VISA JULY 2025 STATEMENT	199.99	31
Total Department 265 BUILDING AND GROUNDS				2,419.83	
Department: 267 PROFESSIONAL FEES					
101-267-801.000	APPLIED INNOVATION VISA		VISA JULY 2025 STATEMENT	70.51	31
101-267-801.000	CIVIC PLUS FULL YEAR SUBSC CIVICPLUS LLC		CIVICPLUS WEBSITE CODIFICATION FULL S	2,860.99	12876
101-267-801.000	07MAY25 ACCUSHRED PAPER SH ACCUSHRED		PAPER SHREDDING SERVICE ON MAY 7TH AN	64.00	12889
101-267-801.000	02JUL25 ACCUSHRED PAPER SH ACCUSHRED		PAPER SHREDDING SERVICE ON MAY 7TH AN	64.00	12889
101-267-804.000	COUNSEL FOR MONROE SHOW CA COOPER & RIESTERER, PLC		ATTORNEY FEES FOR ZONING ADMINISTRATO	505.25	12873
101-267-804.000	ATTORNEY COMM REGARDING Z COOPER & RIESTERER, PLC		ATTORNEY FEES FOR ZONING ADMINISTRATO	2,032.75	12873
101-267-804.000	ATTORNEY GENERAL COUNSEL Z FOSTER SWIFT		GENERAL COUSEL FEES FOR JULY 2025	2,351.70	12888
101-267-804.000	LEGAL SERVICES MPSC 28APR2 FOSTER SWIFT		MPSC ATTORNEY FEES	41.91	12887

INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 08/01/2025 - 08/31/2025

POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL					
Department: 267 PROFESSIONAL FEES					
101-267-804.000	LEGAL SERVICES MPSC 17JUN	FOSTER SWIFT	MPSC ATTORNEY FEES	9.67	12887
101-267-804.000	LEGAL SERVICES MPSC 19AUG2	FOSTER SWIFT	MPSC ATTORNEY FEES	13.73	12887
101-267-805.000	PLANNING COMMISSION MASTER	MCKENNA ASSOCIATES	MASTER PLAN SERVICES	4,965.00	12866
101-267-806.000	2025 AUDIT	MANER COSTERISAN	2025 AUDIT	7,000.00	12867
101-267-806.000	2025 AUDIT	MANER COSTERISAN	2025 AUDIT	3,500.00	12886
Total Department 267 PROFESSIONAL FEES				23,479.51	
Department: 302 PUBLIC SAFETY					
101-302-959.100	SCHOOL OFFICER	VILLAGE OF FOWLerville	SCHOOL OFFICER	5,000.00	12879
Total Department 302 PUBLIC SAFETY				5,000.00	
Total Fund 101 GENERAL				50,892.32	
Fund: 204 MUNICIPAL STREET					
Department: 450 ROADS					
204-450-812.000	CHLORIDING SHERWOOD FROM E	CHLORIDE SOLUTIONS	CHLORIDING SHERWOOD FROM E/W OWOSSO/R	923.79	1031
204-450-812.000	CHLORIDING SOBER, BRIMLEY	CHLORIDE SOLUTIONS	CHLORIDING SOBER, BRIMLEY, MOHRLE, VO	2,412.97	1030
204-450-812.000	CHLORIDING VOGT, BELL OAK,	CHLORIDE SOLUTIONS	CHLORIDING SOBER, BRIMLEY, MOHRLE, VO	2,405.19	1030
204-450-812.000	CHLORIDING STOW AND ALLEN	CHLORIDE SOLUTIONS	CHLORIDING STOW (MOHRLE-SHERWOOD, SHE	4,581.60	1032
Total Department 450 ROADS				10,323.55	
Total Fund 204 MUNICIPAL STREET				10,323.55	
Fund: 209 CEMETERY					
Department: 567 CEMETERY					
209-567-814.000	ANTRIM CEMETERY GRASS CUTT 42	NORTH OUTDOOR SERVICES	ANTRIM, BENJAMIN, COUGHRAN, KLEIN, AN	462.87	1044
209-567-814.000	BENJAMIN CEMETERY GRASS CU 42	NORTH OUTDOOR SERVICES	ANTRIM, BENJAMIN, COUGHRAN, KLEIN, AN	347.14	1044
209-567-814.000	COUGHRAN CEMETERY GRASS CU 42	NORTH OUTDOOR SERVICES	ANTRIM, BENJAMIN, COUGHRAN, KLEIN, AN	347.14	1044
209-567-814.000	KLEIN CEMETERY GRASS CUTTI 42	NORTH OUTDOOR SERVICES	ANTRIM, BENJAMIN, COUGHRAN, KLEIN, AN	308.57	1044
209-567-814.000	MILLER CEMETERY GRASS CUTT 42	NORTH OUTDOOR SERVICES	ANTRIM, BENJAMIN, COUGHRAN, KLEIN, AN	308.57	1044
209-567-814.000	ANTRIM CEMTERY GRASS CUTTI 42	NORTH OUTDOOR SERVICES	JUNE CEMETERY GRASS CUTTING	462.87	1045
209-567-814.000	BENJAMIN CEMETERY GRASS CU 42	NORTH OUTDOOR SERVICES	JUNE CEMETERY GRASS CUTTING	347.14	1045
209-567-814.000	COUGHRAN CEMETERY GRASS CU 42	NORTH OUTDOOR SERVICES	JUNE CEMETERY GRASS CUTTING	347.14	1045
209-567-814.000	KLEIN CEMETERY GRASS CUTTI 42	NORTH OUTDOOR SERVICES	JUNE CEMETERY GRASS CUTTING	308.57	1045
209-567-814.000	MILLER CEMETERY GRASS CUTT 42	NORTH OUTDOOR SERVICES	JUNE CEMETERY GRASS CUTTING	308.57	1045
209-567-956.000	2025 MEMBERSHIP FOR MAMC	MICHIGAN ASSOCAITON OF MUN	2025 MEMBERSHIP FOR MICHIGAN ASSOCIAT	45.00	1046
Total Department 567 CEMETERY				3,593.58	
Total Fund 209 CEMETERY				3,593.58	
Fund: 702 SOLAR ESCROW FUND					
Department: 000					
702-000-215.000	TASK 1 RESEARCH PROFESSION	SPICER GROUP	CONWAY HEADLAND SOLAR PROJECT- 138883	3,354.50	106
702-000-215.000	TASK 2 EXHIBIT REVIEWS PRO	SPICER GROUP	CONWAY HEADLAND SOLAR PROJECT- 138883	2,146.00	106
702-000-215.000	TASK 3 SUMMARY LETTER PROF	SPICER GROUP	CONWAY HEADLAND SOLAR PROJECT- 138883	394.00	106
702-000-215.000	TASK 4 COORDINATION AND ME	SPICER GROUP	CONWAY HEADLAND SOLAR PROJECT- 138883	669.00	106
702-000-215.000	MEETING WITH TWP LAWYER ON	MCKENNA ASSOCIATES	SOLAR PROJECT PROFESSIONAL FEES	120.00	105
702-000-215.000	TIME SPENT ON CALL FOR SOL	MCKENNA ASSOCIATES	SOLAR PROJECT PROFESSIONAL FEES	120.00	105
702-000-215.000	TIME SPEND ON PHONE FOR SO	MCKENNA ASSOCIATES	SOLAR PROJECT PROFESSIONAL FEES	60.00	105
Total Department 000				6,863.50	
Total Fund 702 SOLAR ESCROW FUND				6,863.50	

INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 08/01/2025 - 08/31/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 703 CURRENT TAX COLLECTION					
Department: 000					
703-000-214.101	DUE TO GENERAL FUND	CONWAY TOWNSHIP	Tax Disbursement	1,369.28	3909
703-000-222.000	DUE TO LIVINGSTON COUNTY	LIVINGSTON COUNTY TREASURE	Tax Disbursement	90,454.59	3912
703-000-225.000	DUE TO FOWLerville SCHOOLS	FOWLerville COMMUNITY SCHO	Tax Disbursement	16,343.07	3911
703-000-234.000	DUE TO LESA	LIVINGSTON EDUCATIONAL SER	Tax Disbursement	29,385.48	3910
Total Department 000				<u>137,552.42</u>	
Total Fund 703 CURRENT TAX COLLECTION				<u>137,552.42</u>	

INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 08/01/2025 - 08/31/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		101	GENERAL	50,892.32	
		204	MUNICIPAL STREET	10,323.55	
		209	CEMETERY	3,593.58	
		702	SOLAR ESCROW FUND	6,863.50	
		703	CURRENT TAX COLLECTION	137,552.42	
		Total For All Funds:		209,225.37	

CHECK REGISTER FOR CONWAY TOWNSHIP
CHECK DATE 08/01/2025 - 08/31/2025

Check Date	Check	Vendor Name	Amount
Bank CEM BOAA - CEMETERY			
08/13/2025	1044	42 NORTH OUTDOOR SERVICES	1,774.29
08/26/2025	1045	42 NORTH OUTDOOR SERVICES	1,774.29
08/27/2025	1046	MICHIGAN ASSOCAITON OF MUNICI	45.00
CEM TOTALS:			
Total of 3 Checks:			3,593.58
Less 0 Void Checks:			0.00
Total of 3 Disbursements:			3,593.58
Bank GEN BOAA - GENERAL FUND			
08/13/2025	31(E)	VISA	2,029.61
08/13/2025	12866	MCKENNA ASSOCIATES	4,965.00
08/13/2025	12867	MANER COSTERISAN	7,000.00
08/13/2025	12868	ECONO PRINT	204.60
08/13/2025	12869	42 NORTH OUTDOOR SERVICES	308.57
08/13/2025	12870	42 NORTH OUTDOOR SERVICES	308.57
08/13/2025	12871	DECKER AGENCY	13,965.00
08/13/2025	12872	H & H PUBLICATION	227.00
08/13/2025	12873	COOPER & RIESTERER, PLC	2,538.00
08/13/2025	12874	HART INTERCIVIC, INC.	976.73
08/13/2025	12875	FILAMENT ESSENTIAL SERVICES	4,100.00
08/13/2025	12876	CIVICPLUS	2,860.99
08/13/2025	12877	LIVINGSTON COUNTY TREASURER	20.26
08/13/2025	12878	LOWE, DIANA	10.48
08/13/2025	12879	VILLAGE OF FOWLerville	5,000.00
08/18/2025	32(E)	WM CORPORATE SERVICES, INC	64.17
08/27/2025	12880	BROWN, MIKE	75.60
08/27/2025	12881	SUSAN EGBERT	24.64
08/27/2025	12882	LOWE, DIANA	38.50
08/27/2025	12883	BROWN, MIKE	22.63
08/27/2025	12884	LOWE, DIANA	101.38
08/27/2025	12885	TARA FOOTE	5.58
08/27/2025	12886	MANER COSTERISAN	3,500.00
08/27/2025	12887	FOSTER SWIFT	65.31
08/27/2025	12888	FOSTER SWIFT	2,351.70
08/27/2025	12889	ACCUSHRED	128.00
GEN TOTALS:			
Total of 26 Checks:			50,892.32
Less 0 Void Checks:			0.00
Total of 26 Disbursements:			50,892.32
Bank ROAD BOAA - ROAD CHECKING			
08/13/2025	1030	CHLORIDE SOLUTIONS	4,818.16
08/13/2025	1031	CHLORIDE SOLUTIONS	923.79
08/27/2025	1032	CHLORIDE SOLUTIONS	4,581.60
ROAD TOTALS:			
Total of 3 Checks:			10,323.55
Less 0 Void Checks:			0.00
Total of 3 Disbursements:			10,323.55
Bank SOLAR ESCROW-SOLAR			
08/13/2025	105	MCKENNA ASSOCIATES	300.00
08/19/2025	106	SPICER GROUP	6,563.50
SOLAR TOTALS:			
Total of 2 Checks:			6,863.50
Less 0 Void Checks:			0.00
Total of 2 Disbursements:			6,863.50
Bank TAX BOAA - TAX FUND			
08/27/2025	3909	CONWAY TOWNSHIP	1,369.28
08/27/2025	3910	LIVINGSTON EDUCATIONAL SERVIC	29,385.48
08/27/2025	3911	FOWLerville COMMUNITY SCHOOLS	16,343.07
08/27/2025	3912	LIVINGSTON COUNTY TREASURER	90,454.59
TAX TOTALS:			
Total of 4 Checks:			137,552.42
Less 0 Void checks:			0.00
Total of 4 Disbursements:			137,552.42

CHECK REGISTER FOR CONWAY TOWNSHIP
CHECK DATE 08/01/2025 - 08/31/2025

Check Date	Check	Vendor Name	Amount
REPORT TOTALS:			
Total of 38 Checks:			209,225.37
Less 0 Void Checks:			0.00
Total of 38 Disbursements:			<u>209,225.37</u>

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 101 GENERAL							
Account Category: Estimated Revenues							
101-000-402.000	CURRENT PROPERTY TAXES	125,000.00	134,000.00	134,000.00	134,000.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMIN FEE	26,000.00	50,000.00	50,000.00	50,000.00	0.00	670.50
101-000-491.000	DOG LICENSES	380.00	0.00	0.00	0.00	0.00	16.50
101-000-492.000	FEES, LICENSES, AND PERMITS	5,000.00	11,000.00	11,000.00	11,000.00	0.00	14,783.76
101-000-569.100	STATE GRANT-METRO ACT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
101-000-573.000	LCSA PPT REIMBURSEMENT	600.00	0.00	0.00	0.00	0.00	11,724.93
101-000-574.000	STATE GRANT-STATE REVENUE SHA	340,000.00	385,000.00	385,000.00	385,000.00	0.00	127,692.00
101-000-665.000	INTEREST AND DIVIDENDS	14,000.00	22,000.00	22,000.00	22,000.00	0.00	4,298.20
101-000-667.000	RENT	2,000.00	1,100.00	1,100.00	1,100.00	0.00	525.00
101-000-675.000	MISCELLANEOUS REVENUES	100.00	1,500.00	1,500.00	1,500.00	0.00	0.00
101-000-676.000	GENERAL REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	10,158.62
101-000-676.200	ELECTION REIMBURSEMENT	3,000.00	0.00	0.00	0.00	0.00	987.50
Estimated Revenues		516,080.00	609,600.00	609,600.00	609,600.00	0.00	170,857.01
Account Category: Appropriations							
101-101-702.000	SALARIES AND WAGES	9,000.00	8,500.00	8,500.00	8,500.00	0.00	3,151.66
101-101-706.000	FOIA COORDINATOR WAGES	1,200.00	1,200.00	1,200.00	1,200.00	0.00	0.00
101-101-969.000	SEMINARS AND WORKSHOPS	0.00	0.00	0.00	0.00	0.00	250.00
101-171-702.000	SALARIES AND WAGES	26,753.00	24,321.00	24,321.00	24,321.00	0.00	10,134.15
101-171-969.000	SEMINARS AND WORKSHOPS	3,000.00	2,400.00	2,400.00	2,400.00	0.00	860.52
101-215-702.000	SALARIES AND WAGES	31,037.00	27,712.00	27,712.00	27,712.00	0.00	11,546.80
101-215-703.000	SALARIES AND WAGES-DEPUTY	18,000.00	13,728.00	13,728.00	13,728.00	0.00	5,678.57
101-215-969.000	SEMINARS AND WORKSHOPS	6,000.00	4,800.00	4,800.00	4,800.00	0.00	1,135.52
101-247-702.000	SALARIES AND WAGES	2,700.00	1,350.00	1,350.00	1,350.00	0.00	900.00
101-253-702.000	SALARIES AND WAGES	28,170.00	26,075.00	26,075.00	26,075.00	0.00	10,714.55
101-253-703.000	SALARIES AND WAGES-DEPUTY	17,000.00	13,728.00	13,728.00	13,728.00	0.00	6,859.83
101-253-960.000	CHARGEBACKS	50.00	300.00	300.00	300.00	0.00	0.00
101-253-961.000	BANK SERVICE CHARGES	50.00	150.00	150.00	150.00	0.00	0.00
101-253-969.000	SEMINARS AND WORKSHOPS	5,000.00	4,800.00	4,800.00	4,800.00	0.00	2,906.76
101-257-702.000	SALARIES AND WAGES	43,000.00	43,000.00	43,000.00	43,000.00	0.00	18,544.20
101-257-969.000	SEMINARS AND WORKSHOPS	1,500.00	600.00	600.00	600.00	0.00	0.00
101-261-704.000	OFFICE ASSISTANT SALARY	9,600.00	13,728.00	13,728.00	13,728.00	0.00	5,291.00
101-261-710.000	PAYROLL TAXES	15,000.00	18,000.00	18,000.00	18,000.00	0.00	7,519.76
101-261-724.000	INSURANCE AND BONDS	14,000.00	14,000.00	14,000.00	14,000.00	0.00	14,352.00
101-261-725.000	WORKWEAR	750.00	800.00	800.00	800.00	0.00	0.00
101-261-727.000	SUPPLIES	2,500.00	2,500.00	2,500.00	2,500.00	0.00	804.02
101-261-808.000	PAYROLL BILLING	2,500.00	3,500.00	3,500.00	3,500.00	0.00	1,170.03
101-261-860.000	MILEAGE	4,500.00	3,500.00	3,500.00	3,500.00	0.00	1,652.00
101-261-900.000	PRINTING AND PUBLISHING	8,000.00	8,000.00	8,000.00	8,000.00	0.00	2,690.69
101-261-956.000	MEMBERSHIPS AND DUES, SOFTWARE	24,500.00	29,000.00	29,000.00	29,000.00	0.00	41,315.78
101-261-957.000	POSTAGE	5,000.00	4,000.00	4,000.00	4,000.00	0.00	1,249.91
101-261-959.200	APPROPRIATION SENIOR CENTER	2,500.00	3,000.00	3,000.00	3,000.00	0.00	0.00
101-262-702.000	SALARIES AND WAGES	18,000.00	14,000.00	14,000.00	14,000.00	0.00	1,068.00
101-262-727.000	SUPPLIES	500.00	650.00	650.00	650.00	0.00	0.00
101-262-727.100	ELECTION POSTAGE	600.00	1,200.00	1,200.00	1,200.00	0.00	0.00
101-262-900.000	PRINTING AND PUBLISHING	2,000.00	4,500.00	4,500.00	4,500.00	0.00	0.00
101-262-900.100	MISCELLANEOUS EXPENSES	2,200.00	800.00	800.00	800.00	0.00	0.00
101-262-931.000	EQUIPMENT MAINTENANCE	500.00	2,500.00	2,500.00	2,500.00	0.00	1,634.73
101-265-705.000	HALL MONITOR SALARY	1,000.00	750.00	750.00	750.00	0.00	375.00
101-265-802.000	LANDSCAPING	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 101 GENERAL							
Account Category: Appropriations							
101-265-803.000	SNOW REMOVAL	5,500.00	5,000.00	5,000.00	5,000.00	0.00	0.00
101-265-814.000	LAWN MOWING	2,000.00	4,000.00	4,000.00	4,000.00	0.00	3,225.71
101-265-859.000	INTERNET AND PHONES	9,000.00	11,000.00	11,000.00	11,000.00	0.00	3,618.08
101-265-920.000	UTILITIES	5,800.00	12,000.00	12,000.00	12,000.00	0.00	1,807.30
101-265-931.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	2,500.00	2,500.00	0.00	201.97
101-265-935.000	BUILDING MAINTENANCE	21,700.00	25,000.00	25,000.00	25,000.00	0.00	3,239.83
101-265-972.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	7,800.00
101-265-973.000	OFFICE EQUIPMENT	15,000.00	21,000.00	21,000.00	21,000.00	0.00	721.07
101-267-801.000	PROFESSIONAL AND CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	5,527.50
101-267-804.000	ATTORNEY	66,000.00	70,000.00	70,000.00	70,000.00	0.00	13,340.91
101-267-805.000	PLANNING COMMISSION	3,000.00	45,000.00	45,000.00	45,000.00	0.00	14,495.00
101-267-806.000	AUDITOR	23,000.00	14,000.00	14,000.00	14,000.00	0.00	10,500.00
101-302-809.000	FIRE AUTHORITY REP	810.00	810.00	810.00	810.00	0.00	210.00
101-302-810.000	POLICE ORIDINANCE ENFORCEMENT	500.00	500.00	500.00	500.00	0.00	0.00
101-302-959.100	CONTRIBUTION POLICE SALARIES	10,000.00	10,000.00	10,000.00	10,000.00	0.00	5,000.00
101-445-962.000	DRAINS AT LARGE	43,000.00	45,000.00	45,000.00	45,000.00	0.00	0.00
101-446-967.000	CONSTRUCTION AND EXCAVATING	87,188.00	0.00	0.00	0.00	0.00	0.00
101-526-968.000	SPRING CLEANUP	4,600.00	4,600.00	4,600.00	4,600.00	0.00	6,708.00
101-567-702.000	SALARIES AND WAGES	1,000.00	0.00	0.00	0.00	0.00	390.00
101-701-702.000	SALARIES AND WAGES	27,000.00	34,000.00	34,000.00	34,000.00	0.00	15,251.00
101-701-969.000	SEMINARS AND WORKSHOPS	1,000.00	750.00	750.00	750.00	0.00	1,850.00
101-751-702.000	SALARIES AND WAGES	550.00	270.00	270.00	270.00	0.00	0.00
101-751-959.000	PARKS AND REC CONTRIBUTIONS	52,000.00	30,000.00	30,000.00	30,000.00	0.00	6,500.00
101-900-975.000	CAPITAL OUTLAY - BUILDINGS	125,000.00	0.00	0.00	0.00	0.00	0.00
101-965-995.811	TRANSFER OUT - SPECIAL ASSESS	162,812.00	0.00	0.00	0.00	0.00	0.00
Appropriations		975,070.00	633,522.00	633,522.00	633,522.00	0.00	252,191.85
Fund 101 - GENERAL:							
TOTAL ESTIMATED REVENUES		516,080.00	609,600.00	609,600.00	609,600.00	0.00	170,857.01
TOTAL APPROPRIATIONS		975,070.00	633,522.00	633,522.00	633,522.00	0.00	252,191.85
NET OF REVENUES & APPROPRIATIONS:		(458,990.00)	(23,922.00)	(23,922.00)	(23,922.00)	0.00	(81,334.84)

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 204 MUNICIPAL STREET							
Account Category: Estimated Revenues							
204-000-402.000	CURRENT PROPERTY TAXES	320,000.00	320,000.00	320,000.00	320,000.00	0.00	16,029.06
204-000-665.000	INTEREST AND DIVIDENDS	0.00	3,000.00	3,000.00	3,000.00	0.00	3,609.44
204-000-699.282	TRANSFER IN - ARPA FUND	0.00	0.00	0.00	0.00	0.00	293,070.27
Estimated Revenues		320,000.00	323,000.00	323,000.00	323,000.00	0.00	312,708.77
Account Category: Appropriations							
204-450-812.000	CHLORIDING	90,000.00	88,000.00	88,000.00	88,000.00	0.00	35,598.25
204-450-960.000	CHARGEBACKS	0.00	100.00	100.00	100.00	0.00	0.00
204-450-961.000	BANK SERVICE CHARGES	0.00	50.00	50.00	50.00	0.00	0.00
204-450-967.100	CONSTRUCTION	125,000.00	125,000.00	125,000.00	125,000.00	0.00	0.00
Appropriations		215,000.00	213,150.00	213,150.00	213,150.00	0.00	35,598.25
Fund 204 - MUNICIPAL STREET:							
TOTAL ESTIMATED REVENUES		320,000.00	323,000.00	323,000.00	323,000.00	0.00	312,708.77
TOTAL APPROPRIATIONS		215,000.00	213,150.00	213,150.00	213,150.00	0.00	35,598.25
NET OF REVENUES & APPROPRIATIONS:		105,000.00	109,850.00	109,850.00	109,850.00	0.00	277,110.52

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 209 CEMETERY							
Account Category: Estimated Revenues							
209-000-607.100	BURIAL FEES	1,000.00	700.00	700.00	700.00	0.00	550.00
209-000-642.000	LOT SALES	1,600.00	700.00	700.00	700.00	0.00	3,550.00
209-000-642.100	FOUNDATIONS	1,500.00	1,300.00	1,300.00	1,300.00	0.00	0.00
209-000-665.000	INTEREST AND DIVIDENDS	0.00	335.00	335.00	335.00	0.00	147.13
209-000-675.000	MISCELLANEOUS REVENUES	450.00	0.00	0.00	0.00	0.00	0.00
Estimated Revenues		4,550.00	3,035.00	3,035.00	3,035.00	0.00	4,247.13
Account Category: Appropriations							
209-567-702.000	SALARIES AND WAGES	2,200.00	3,780.00	3,780.00	3,780.00	0.00	0.00
209-567-814.000	LAWN MOWING	13,000.00	11,000.00	11,000.00	11,000.00	0.00	5,322.87
209-567-930.000	REPAIR AND MAINTENANCE	25,000.00	9,000.00	9,000.00	9,000.00	0.00	0.00
209-567-956.000	MEMBERSHIPS AND DUES, SOFTWARE	1,300.00	0.00	0.00	0.00	0.00	45.00
209-567-963.000	PROPERTY TAXES	200.00	0.00	0.00	0.00	0.00	0.00
Appropriations		41,700.00	23,780.00	23,780.00	23,780.00	0.00	5,367.87
Fund 209 - CEMETERY:							
TOTAL ESTIMATED REVENUES		4,550.00	3,035.00	3,035.00	3,035.00	0.00	4,247.13
TOTAL APPROPRIATIONS		41,700.00	23,780.00	23,780.00	23,780.00	0.00	5,367.87
NET OF REVENUES & APPROPRIATIONS:		(37,150.00)	(20,745.00)	(20,745.00)	(20,745.00)	0.00	(1,120.74)

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 282 ARPA							
Account Category: Appropriations							
282-965-995.204	TRANSFER OUT - ROAD FUND	0.00	0.00	0.00	0.00	0.00	293,070.27
	Appropriations	0.00	0.00	0.00	0.00	0.00	293,070.27
Fund 282 - ARPA:							
	TOTAL ESTIMATED REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL APPROPRIATIONS	0.00	0.00	0.00	0.00	0.00	293,070.27
	NET OF REVENUES & APPROPRIATIONS:	0.00	0.00	0.00	0.00	0.00	(293,070.27)

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 701 TRUST & AGENCY							
Account Category: Estimated Revenues							
701-000-451.000	SAD PRINCIPAL-EVA LANE	4,500.00	2,200.00	2,200.00	2,200.00	0.00	0.00
701-000-451.100	SAD INTEREST-EVA LANE	1,100.00	2,200.00	2,200.00	2,200.00	0.00	0.00
701-000-451.200	SAD PRINCIPLE SECLUDED ACRES	30,000.00	18,000.00	18,000.00	18,000.00	0.00	0.00
701-000-451.300	SAD INTEREST SECLUDED ACRES	680.00	0.00	0.00	0.00	0.00	0.00
701-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	52.06
Estimated Revenues		36,280.00	22,400.00	22,400.00	22,400.00	0.00	52.06
Fund 701 - TRUST & AGENCY:							
TOTAL ESTIMATED REVENUES		36,280.00	22,400.00	22,400.00	22,400.00	0.00	52.06
TOTAL APPROPRIATIONS							
NET OF REVENUES & APPROPRIATIONS:		36,280.00	22,400.00	22,400.00	22,400.00	0.00	52.06

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 702 SOLAR ESCROW FUND							
Account Category: Estimated Revenues							
702-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	4.11
	Estimated Revenues	0.00	0.00	0.00	0.00	0.00	4.11
Fund 702 - SOLAR ESCROW FUND:							
	TOTAL ESTIMATED REVENUES	0.00	0.00	0.00	0.00	0.00	4.11
	TOTAL APPROPRIATIONS						
	NET OF REVENUES & APPROPRIATIONS:	0.00	0.00	0.00	0.00	0.00	4.11

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 08/31/2025

GL Number	Description	24-25 Amended Budget	25-26 Original Budget	25-26 Amended Budget	25-26 Recommended	25-26 Approved	25-26 Activity
Fund: 703 CURRENT TAX COLLECTION							
Account Category: Estimated Revenues							
703-000-665.000	INTEREST AND DIVIDENDS	0.00	25,000.00	25,000.00	25,000.00	0.00	286.91
703-000-665.100	SUMTAX NOT INTERFACED	0.00	0.00	0.00	0.00	0.00	2,845.41
	Estimated Revenues	0.00	25,000.00	25,000.00	25,000.00	0.00	3,132.32
Fund 703 - CURRENT TAX COLLECTION:							
	TOTAL ESTIMATED REVENUES	0.00	25,000.00	25,000.00	25,000.00	0.00	3,132.32
	TOTAL APPROPRIATIONS	0.00	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & APPROPRIATIONS:	0.00	25,000.00	25,000.00	25,000.00	0.00	3,132.32
Report Totals:							
	TOTAL ESTIMATED REVENUES - ALL FUNDS	876,910.00	983,035.00	983,035.00	983,035.00	0.00	491,001.40
	TOTAL APPROPRIATIONS - ALL FUNDS	1,231,770.00	870,452.00	870,452.00	870,452.00	0.00	586,228.24
	NET OF REVENUES & APPROPRIATIONS:	(354,860.00)	112,583.00	112,583.00	112,583.00	0.00	(95,226.84)

INVESTMENT REPORT														
		April 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	TOTAL(\$)
Road Fund (BOAA)	Ending Balance	\$339,759.368	\$201,797.67	\$202,003.34	\$181,538.37	\$171,348.57								
	Interest	\$334.77	\$382.96	\$205.67	\$194.33	\$167.55								
	Fees	0	0	0	0	0								
Road Fund Savings (BOAA)	Ending Balance	\$92,793.58	\$540,415.67	\$541,082.31	\$541,772.04	\$542,462.65								
	Interest	99.09	\$178.09	\$666.64	\$689.73	\$690.61								
	Fees	0	0	0	0	0								
Dog License (BOAA)	Ending Balance	\$364.36	\$364.52	\$14.61	\$24.62	\$49.63								
	Interest	\$0.15	\$0.16	\$0.09	\$0.01	\$0.01								
	Fees	0	0	0	0	0								
ARPA (INDEPENDENT BANK)	Ending Balance	\$293,070.27	Account Closed 5-21-25	0	0	0	0	0	0	0	0	0	0	0
	Interest	0	0	0	0	0	0	0	0	0	0	0	0	0
	Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Trust and Agency (BOAA)	Ending Balance	\$24,223.10	\$24,584.18	\$23,895.57	\$23,206.58	\$23,216.72								
	Interest	\$8.44	\$11.08	\$11.39	\$11.01	\$10.14								
	Fees	0	0	0	0	0								
Tax Fund (BOAA)	Ending Balance	\$1,916.01	\$14,756.34	\$14,763.23	\$162,610.06	\$324,837.20								
	Interest	\$11.73	\$5.87	\$6.89	\$61.88	\$200.12								
	Fees	0	0	0	0	0								
Solar Escrow Fund (BOAA)	Ending Balance	0	0	0	\$10,000.15	\$3,110.66								
	Interest	0	0	0	\$0.15	\$3.96								
	Fees	0	0	0	0	0								

Conway Township Cemetery Committee

9/19/2025

3:00 PM at Conway Township Hall

- Call meeting to order
- Attendance
- Approval/additions to agenda
- Approval of 6/18/2025 meeting minutes
- Unfinished business
 1. Headstone restoration
 2. Website update
 3. Coughran drains
 4. Benjamin Groundhog
 5. Bungee cord and trash can at Miller
 6. Master plan
- New business
 1. Headstone class update from Russ
- Meeting adjourned

Conway Township Cemetery Committee

6/18/2025

3:00 pm at Conway Township Hall

- Call meeting to order
- Attendance
- Approval/ additions to agenda
- Approval of 5/14/2025 meeting minutes
- Unfinished business
- New business
 - Master plan
 - Headstone restoration
- Meeting adjourned

Conway Township Cemetery Committee

5/14/2025

3:00 PM at Conway Township Hall

1. Call meeting to order
2. Attendance
3. Approval / additions to agenda
4. Appoint Chair person
5. Unfinished business
 - QR Code
 - Clean signs
 - Cemetery map
6. New business
 - Benjamin Cemetery
 - Coughran Cemetery
7. Move meeting to
 - Miller
 - Klein
 - Antrim
 - Coughran
 - Benjamin
8. Meeting adjourned

Conway Township Cemetery Committee

Meeting minutes of 5/14/2025 meeting

Gary called meeting to order at 3 pm

Rachel, Ed, and Jeff absent

Motion was made by Brande and seconded by Jamie to approve the amended agenda.

Rachel stepped down from the chair. Gary did not want to become chairperson.

as chairperson
Motion to appoint Jamie. Second by Russ.

Unfinished business:

QR Code

Clean Signs

Cemetery map

New Business:

Benjamin Cemetery

Coughran Cemetery

Move meeting to:

Miller: needs trash cans. Did Miller have a sign? One bulletin board. Key is missing?

Klein:

Antrim:

Coughran:

Benjamin: Fixed ground hog holes

Meeting Adjourned: Gary moved to close meeting at 5:09. Second by Jamie.

Conway Township Cemetery Committee

4/16/2025

3:00 PM at Conway Township Hall

The meeting was called to order by Gary at 3:01 PM

Rachel, Russ and Ed were absent

The amended agenda approval motion was made by Brande seconded by Jamie. Unanimously passed

Russ submitted a work in progress QR code

Lawn bid was discussed

Pulled all plow markers out of Antrim and Coughran. Noted the Cemeteries have not been mowed, and the trash cans have not been emptied.

Meeting adjourned at 4:09 by Gary

Conway Township Cemetery Committee

4/16/2025

3:00 PM at Conway Township Hall

1. Call meeting to order
2. Attendance
3. Approve/additions agenda
4. Unfinished business
 - A. QR Code
 - B. Lawn maintenance
 - C. Clean signs
 - D. Cemetery map
5. New business
6. Move meeting to Antrim and Coughran
7. Meeting adjourned

January 15, 2025 Conway Cemetery Committee meeting

Meeting called to order at 3:09

Members present: Russ Cesarz, Gary Klein, Jeff Klein, Rachel Kreeger, Brande Nogafsky

Members absent: Ed Adams, Jamie Hertzler

Motion to approve agenda made by Rachel seconded by Gary. Passed unanimously.

Motion to approve meeting minutes from 10/23/2024 made by Rachel seconded by Brande. Passed unanimously.

Old business

Coughran

Drain tubes from road commission, Mr. Culver may be donating stone for entrance. Chuck and Jamie will help spread gravel. Contact miss dig.

QR code will be completed by Russ

New business

Meeting dates for 2025

1/15/2025

3/19/2025

4/16/2025

6/18/2025

July TBA

August TBA

9/17/2025

10/15/2025

1/21/2026

Lawn bids to be addressed by board

Clean signs in April ,Add cemetery map to website

Motion to adjourn at 3:54 made by Rachel seconded by Brande. Unanimously passed.

Conway Township Cemetery Committee Meeting Agenda

Date: 01/15/2025 **Time:** 3:00pm

Meeting Location(s): Conway Township Hall

Chair: Rachel Kreeger **Co-Chair:** Gary Klein **Secretary:** Brande Nogafsky

Committee Members: Ed Adams, Russ Cesarz, Jamie Hertzler and Jeff Klein

- 1) Call To Order
- 2) Attendance
- 3) Review the 10/15/2025 proposed agenda
 - a. Discuss any additions and/or deletions to the proposed agenda
 - b. Approve 01/15/2025 Cemetery Committee Meeting Agenda
- 4) Review the 10/23/2024 Cemetery Committee DRAFT Meeting Minutes
- 5) Old Business
 - a. Coughran Cemetery Updates – Russ Cesarz
 - b. Potential Guest Speakers for the 2025 Cemetery Committee Meetings
 - c. QR Code – Russ Cesarz
- 6) New Business
 - a. Confirm 2025 Cemetery Committee Meeting Dates
 - b. Draft Outline of routine business to be taken care of at each 2025 Cemetery Committee Meetings
 - c. 2025 Lawn and Snow Plow Bids
 - d. Clean Signs
 - e. Conway Township Cemetery Committee Road Map
- 7) Announcement Of Next Meeting
- 8) Meeting Adjournment



Farmland Development Rights New Agreement Application Checklist November 2024



All items listed below must be included with the new application packet prior to submitting to your local governing body for review. Applications must be approved by the local governing body on or before November 1 to be effective for the current tax year. Incomplete applications will be returned to the local governing body and landowner for additional information and may be rejected to comply with

- ☒ All sections of application complete. Page 3, "Reserved for Local Government Use" must be completed by the local governing body.
- ☒ Copy of recorded deed(s) or land contract(s), including signature page(s). Copies must contain all pages of the documents and sufficiently document the chain of title from the previous owner.
 - If providing more than one deed/land contract, current ownership must be in the same name to be combined under one agreement. If ownership is different, separate applications must be completed or obtain a Quit Claim Deed in same ownership.
 - If a current owner named on the deed/land contract is deceased, a copy of the death certificate must be provided.
 - All vendors/sellers listed on a land contract must sign and date bottom of Page 1, acknowledging enrollment.
- ☒ Copy of most recent property tax assessment notice or tax bill with complete legal description of property and State Equalized Value (SEV), along with a statement by the applicant certifying the name of the owner of record, the legal description of the property and all liens, covenants, and other encumbrances affecting the title to the land.
- ☒ Map of the farm with structures and natural features. See instructions on Page 4 of application.
- ☐ Statement from the assessing officer where the property is located specifying the current fair market value of the land and structures. The local assessor must provide the property appraisal value on Page 3, in section "Reserved for Local Government Use".
- ☒ Copy of documents supporting minimum income from agricultural products (\$200 per acre for 2 of the last 3 years required for applications of 5 acres or more but less than 40 acres; or \$2,000 gross annual income for specialty farms). A signed affidavit from the landowner attesting to the amount is acceptable.
- ☐ Submit complete application and checklist to the clerk of the local governing body. *(See below.) Maintain a copy of your application until you have received a new agreement.

The clerk will issue a receipt indicating the date the application was received and send copies of the application to the reviewing agencies.

The clerk will present the application to the local governing body at their next scheduled meeting. The local governing body has 45 days from the date the application is presented to approve or reject the application.

- If the application is approved, the applicant is notified by the local governing body. The local governing body will forward the entire application packet to the Michigan Department of Agriculture and Rural Development (MDARD), Farmland and Open Space Preservation Office.
- If the application is rejected by the local governing body, the applicant is notified within 10 days, stating the reason for rejection. The original application and all supporting documentation are returned to the applicant. The applicant has 30 days to appeal to MDARD.

MDARD has 60 days from date of receipt to approve or reject the application.

The applicant will be notified within 15 days of the date of approval or rejection by MDARD.

*Local governing body means 1 of the following:

- i. Farmland located in a city or village, the legislative body of the city or village.
- ii. Farmland not located in a city or village, but in a township having a zoning ordinance in effect as provided by law, the township board of the township.
- iii. Farmland not described in i or ii above, the county board of commissioners.

New applications, eligibility requirements, and instructions for completing a new application can be found online at www.Michigan.gov/Farmland.

The local governing body can send completed applications to:

Email: MDARD-PA116@Michigan.gov
Fax: 517-335-3131
Mail: MDARD – Farmland, P.O. Box 30449, Lansing, MI 48909



**FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM**

**Application for Farmland Development
Rights Agreement**

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116. Please print or type. Attach additional sheets as needed. Refer to the Eligibility and Instructions document before filling out this form

OFFICIAL USE ONLY

Local Governing Body: _____

Date Received: _____

Application No: _____

State: _____

Date Received: _____

Application No: _____

Approved: _____ Rejected: _____

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 TO BE EFFECTIVE FOR THE CURRENT TAX YEAR**

I. Personal Information:

1. Name(s) of Applicant: Denbrock Don L
Last First Initial

(If more than two see #15) Denbrock Savanna J
Last First Initial

2. Mailing Address: 11398 Heidi Lane Lane Faulterville MI 48836
Street City State Zip Code

3. Phone Number: (Area Code) (517) 1672-0963

4. Alternative Telephone Number (cell, work, etc.): (Area Code) (517) 404-1302

5. E-mail address: DSerman53@gmail.com

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: Livingston 7. Township, City or Village: Handy Township & (Orway
township

8. Section No. _____ Town No. _____ Range No. _____

Parcel # (Tax ID): 4705-06-100-011 & 4701-31-300-012

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.

11. Is there a tax lien against the land described above? ☐ Yes ☒ No

If "Yes", please explain circumstances: _____

12. Does the applicant own the mineral rights? ☒ Yes ☐ No

If owned by the applicant, are the mineral rights leased? ☐ Yes ☒ No

Indicate who owns or is leasing rights if other than the applicant: _____

Name the types of mineral(s) involved: _____

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes? ☐ Yes ☒ No If "Yes", indicate to whom, for what purpose and the number of acres involved: _____

14. Is land being purchased under land contract ☐ Yes ☒ No: If "Yes", indicate vendor(sellers): _____

Name: _____

Address: _____
Street City State Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (sellers) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date _____

Signature of Land Contract Vendor(s) (Seller)

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following – please leave blank):

☐

2 or more persons having a joint or common interest in the land

☐ Corporation

☐ Estate

☐

Limited Liability Company

☐ Trust

☐

Partnership

☐ Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)

This application is for:

- ☐ a. 40 acres or more → complete only Section 16 (a thru g);
☒ b. 5 acres or more but less than 40 acres → complete only Sections 16 and 17; or
☐ c. a specialty farm → complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

livestock, cash crops, fruit, veggies.

b. Total number of acres on this farm: _____

c. Total number of acres being applied for (if different than above): _____

d. Acreage in cultivation: 1

e. Acreage in cleared, fenced, improved pasture, or harvested grassland: 7

f. All other acres (swamp, woods, etc.): 2

g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings 7 Residence: 1 Barn: 1 Tool Shed: 2

Silo: _____ Grain Storage Facility: _____ Grain Drying Facility: _____

Poultry House: 3 Milking Parlor: _____ Milk House: _____

Other: (Indicate) _____

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products. Supporting documentation is necessary to validate the income stated below.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application from the sale of agricultural products (not from rental income):

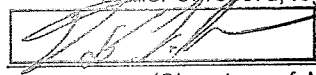
\$ 4300 / 10 = \$ 430 (per acre)
total income total acres of tillable land (affidavit attesting to amount required)

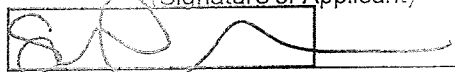
18. To qualify as a specialty farm, the land must 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If applying as a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ _____. Include supporting documentation.
Please note: a specialty farm designation by MDARD may require an on-site visit by an MDARD staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); _____

V. Signature(s):

20. The undersigned certifies the information contained in this application is accurate and true; and identifies the owner of record, legal description of property, and all encumbrances affecting the title to the land.


(Signature of Applicant)


(Co-owner, If Applicable)

(Corporate Name, If Applicable)


(Signature of Corporate Officer)

(Date)

(Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

RESERVED FOR LOCAL GOVERNMENT USE: COMPLETED BY CLERK

I. Date Application Received: _____ (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: _____
☐ County ☐ Township ☐ City ☐ Village

This application is ☐ approved, ☐ rejected Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ _____ Assessor certifies this is the current fair market value of the property.

Parcel Number (Tax ID): _____

II. Please verify the following:

☐ Upon filing an application, clerk issues receipt to the landowner indicating date received.

☐ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

☐ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

☐ If approved, applicant is notified. Original application and supporting documentation (owner, size, use, and income documents if applicable), and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Preservation Program, P.O. Box 30449, Lansing, MI 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (Sending a copy to reviewing agencies is required):

COPY SENT TO:

☐ County or Regional Planning Commission

☐ Conservation District

☐ Township (if county has zoning authority)

**Before forwarding to State Agency,
FINAL APPLICATION MUST INCLUDE:**

☐ Copy of Deed or Land Contract (most recent showing current ownership)

☐ Copy of most recent Tax Bill (tax description of property must be included)

☐ Map of Farm

☐ Copy of most recent appraisal record

☐ Copy of letters from review agencies (if available)

☐ Any other applicable documents (such as income)

Questions? Please call Farmland Preservation at 517-284-5663

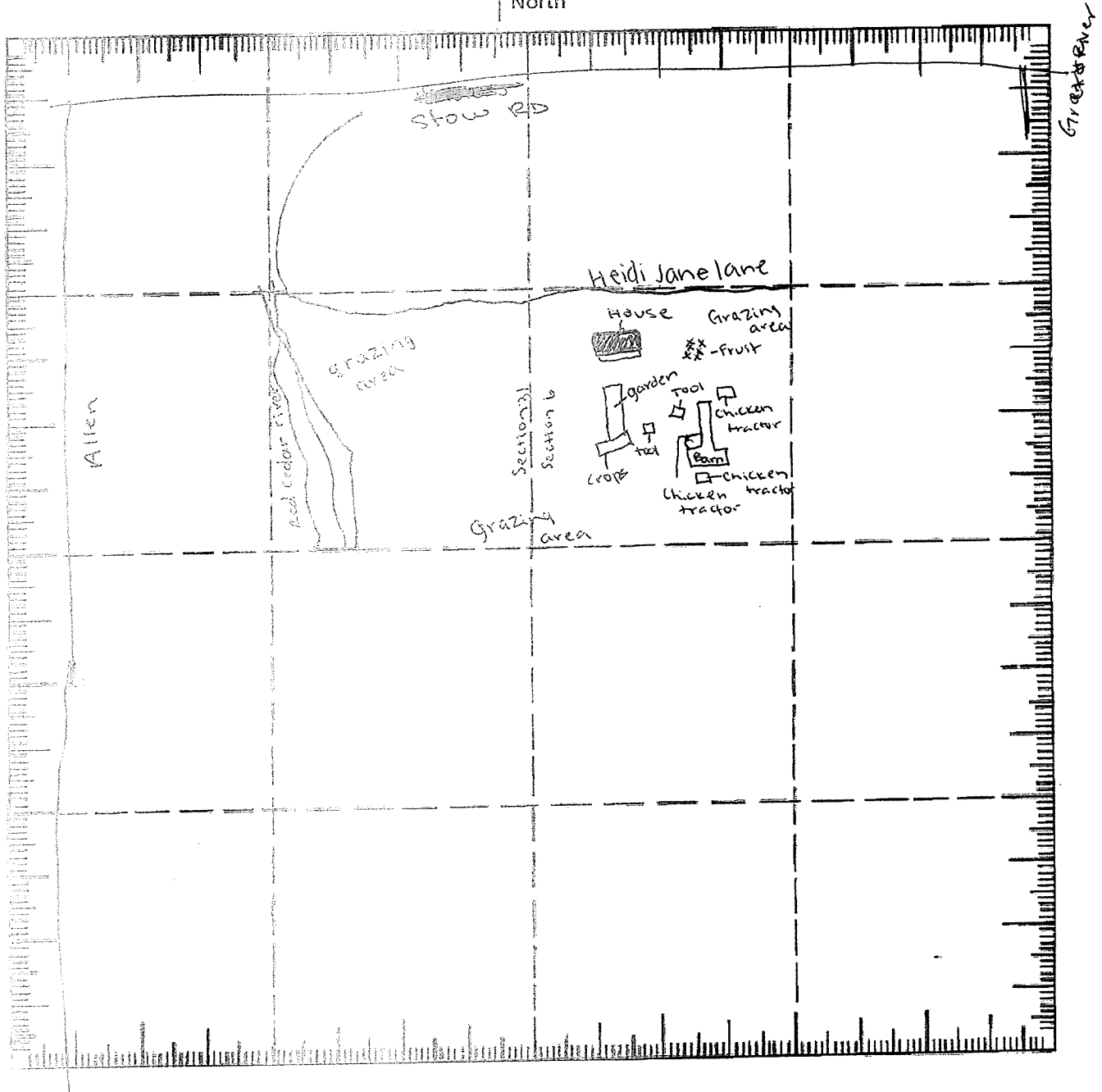
Map of Farm with Structures and Natural Features:

- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
 B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
 C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
 D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

County Livingston
 Township Handy & Conway
 T _____ R _____ Section _____

↑ North



MESSAGE TO TAXPAYER

CONWAY TOWNSHIP TREASURER - DEBBIE GRUBB
8015 N FOWLERVILLE ROAD. PHONE 517-223-0358
HOURS - TUE 9:00AM TO 3:00PM, WED 9:00AM TO 3:00PM.
A COPY OF YOUR TAX BILL WILL BE SENT TO ESCROW ACCTS
WHEN REQUESTED.

IF YOU DESIRE A RECEIPT, PLEASE ENCLOSE A SELF
ADDRESSED STAMPED ENVELOPE WITH YOUR PAYMENT, OR GO
TO OUR WEBSITE - WWW.CONWAYMI.GOV TO PRINT YOUR OWN
RECEIPT.

PROPERTY INFORMATION

Property Assessed To:

SERMAN DON & DENBROCK SAVANNA
11398 HEIDI JANE DR
FOWLERVILLE, MI 48836

WEBBERVILLE COMMUNI

Prop #: 4701-31-300-012

School: 33220

Prop Addr: 11398 HEIDI JANE DR FOWLERVILLE, MI 48

Legal Description:

SEC 31 T4N R3E CON SW COR, TH N86°E 1353.26 FT TO POB, TH N4°W 169.59 FT
TO TRAV PT 4, TH N4°W 100 FT TO C/L RED CEDAR RIVER, TH N88°E ALG SD C/L
224.21 FT TH N13°E ALG SD C/L 781.91 FT, TH S27°W 56.61 FT TO TRAV PT 6,
SD PT BRG N88°E 224.21 FT & N48°E 604.79 FT FROM TRAV PT 4, TH S27°W
761.96 FT, TH S87°W 14 FT TO S 1/4 COR, TH S88°W 447.81 FT TO POB 5.18
AC M/L PAR 1 SPLIT 10/90 FROM 007

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental
operations for the following fiscal year(s):

County: 01-01 - 12-31
Twn/Cty: 04-01 - 03-31
School: 07-01 - 06-30
State: 10-01 - 09-30

Does NOT affect when the tax is due or its amount

PAYMENT INFORMATION

This tax is due by: 09/15/2025

PAYMENTS CAN BE MADE AT THE CONWAY TOWNSHIP OFFICE. HOURS
ARE 9:00AM TO 3:00PM TUESDAY AND WEDNESDAY. A DROP BOX IS
LOCATED BY THE FRONT DOOR FOR YOUR CONVENIENCE. YOU CAN
ALSO PAY YOUR TAXES BY GOING TO OUR WEBSITE. PAYMENTS ARE
ONLY ACCEPTED IN THE FORM OF CHECK, CASH, DEBIT OR CREDIT
CARD, OR E-CHECK. PAYMENT DATE IS THE DATE THE PAYMENT IS
RECEIVED BY THE TOWNSHIP. POSTMARK DATES ARE NOT ACCEPTED.
TOWNSHIP OFFICE WILL BE OPEN 9AM TO 5PM, 09/15/2025 TO
ACCEPT PAYMENTS.

TAX DETAIL

Taxable Value:	23,950	RESIDENTIAL-VACANT
State Equalized Value:	25,500	Class: 402
PRE/MBT %:	100.0000	

Mort Code:

Taxes are based upon Taxable Value.
1 mill equals \$1.00 per \$1000 of Taxable Value.
Amounts with no millage are either Special
Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
STATE ED TAX	6.00000	143.70
COUNTY ALLOCATED	3.18190	76.20

Total Tax	9.18190	219.90
Administration Fee		2.19
Interest/Pen:		
TOTAL AMOUNT DUE		222.09

Please detach along perforation. Keep the top portion.

Mort Code

Bill #

Pay this tax to:

CONWAY TOWNSHIP
PO BOX 1157
FOWLERVILLE MI 48836

PLEASE RETURN THIS PORTION WITH PAYMENT. THANK YOU.

This tax is due by: 09/15/2025

After 09/15/2025 additional interest and fees apply

2025 Summer Tax for Prop #: 4701-31-300-012

TAXPAYER NOTE: Is your name & mailing address correct?
If not, please make corrections below. Thank You.

Property Addr: 11398 HEIDI JANE DR

Make Check Payable To: CONWAY TOWNSHIP

TOTAL AMOUNT DUE: 222.09

Amount Remitted: _____

To: SERMAN DON & DENBROCK SAVANNA
11398 HEIDI JANE DR
FOWLERVILLE, MI 48836



Handy Township

135 N. GRAND AVE.
P.O. BOX 189
FOWLERVILLE MICHIGAN 48836

2025 Summer Property Tax Statement

Parcel Number: 4705-06-100-011

Property Address: 11398 HEIDI JANE

Taxable Value: 212,680

State Equalized Value: 246,550

% PRE/MBT: 100 %

School District: 33220 WEBBERVILLE COMM.SCHS.

Assessment Class: 401 RESIDENTIAL-IMPROVED

TEMP - RETURN SERVICE REQUESTED

4705-06-100-011

SHERMAN, DON & DENBROCK SAVANNA
11398 HEIDI JANE LN
FOWLERVILLE MI 48836-8704

Legal Description:

SEC 6 T3N R3E COM N1/4 COR, TH S87°W 132 FT TO POB, TH S4°E ALG WLY ROW HEIDI JANE LN 477.75 FT, TH S87°W 462 FT, TH N4°W 462 FT, TH ELY 462 FT TO POB, 5 AC M/L AUTHORED FROM EXISTING RECORDS. SPLIT 10-89 FROM 100-001, PT OF PAR 1

OPERATING FISCAL YEARS

The taxes on this bill will be used for governmental operations for the following fiscal year(s):

County	01-01-26	-	12-31-26
Handy Township	07-01-25	-	06-30-26
School District	07-01-25	-	06-30-23
State of Michigan	10-01-25	-	09-30-26

TAXES CAN BE PAID:

- ONLINE - eCHECK (\$3 fee) or CREDIT CARD (3% fee)
www.handytownship.org
- BY MAIL - send lower portion of this bill & a check
- 24 HR. SECURE DROP BOX AT OUR OFFICE
(Located by the front door @ 135 N. Grand)
- IN PERSON at our Office - Mon., Wed., Thurs. 9am-5pm

Connie Shear, Treasurer

Annette Steeler, Deputy Treasurer

(517) 223-3228

Please Return Lower Portion

TAXING AUTHORITY	MILLAGE RATE	AMOUNT
STATE ED TAX	6.00000	1,276.08
COUNTY ALLOCATED	3.18190	676.72
Subtotal	9.18190	1,952.80
Administration Fee		19.52
Total Amount Due by 09/15/2025		\$1,972.32
POSTMARKS NOT ACCEPTED - PAYMENT DUE IN OFFICE BY DUE DATE		
PREV. PAYMENTS		
BALANCE DUE		\$1,972.32

Check here ☐ if you would like a receipt mailed to you.

SHERMAN, DON & DENBROCK SAVANNA
11398 HEIDI JANE LN
FOWLERVILLE MI 48836-8704

2025 Summer Tax Due: \$1,972.32

Total Amount Due by 09/15/2025

POSTMARKS NOT ACCEPTED - PAYMENT DUE IN OFFICE BY DUE DATE

Parcel Number: 4705-06-100-011

Handy Township

Treasurer's Department
135 N. GRAND AVE.
P.O. BOX 189
FOWLERVILLE MICHIGAN 48836

Make checks payable to:
Handy Township

Please return this voucher with payment.

Please bring entire bill when paying at the Township Office.



Closing Disclosure

This form is a statement of final loan terms and closing costs. Compare this document with your Loan Estimate.

Closing Information

Date Issued 06/10/2024
Closing Date 06/10/2024
Disbursement Date 06/14/2024
Settlement Agent FIRST AMERICAN TITLE INSURANCE COMPANY
File # 1011186
Property 11398 HEIDI JANE LANE FOWLERVILLE, MI 48836
Estimated Prop. Value \$465,000

Transaction Information

Borrower DON L SERMAN and SAVANNA DENBROCK
11398 HEIDI JANE LANE FOWLERVILLE, MI 48836
Lender NATIONS DIRECT MORTGAGE, LLC.

Loan Information

Loan Term 30 years
Purpose Refinance
Product FIXED RATE
Loan Type ☒ Conventional ☐ FHA
☐ VA ☐
Loan ID # 8010166551
MIC #

Loan Terms		Can this amount increase after closing?	
Loan Amount	\$270,000	NO	
Interest Rate	6.5%	NO	
Monthly Principal & Interest <i>See Projected Payments below for your Estimated Total Monthly Payment</i>	\$1,706.58	NO	
Prepayment Penalty	Does the loan have these features? NO		
Balloon Payment	NO		
Projected Payments			
Payment Calculation	Years 1-30		
Principal & Interest	\$1,706.58		
Mortgage Insurance	+	0	
Estimated Escrow <i>Amount can increase over time</i>	+	0	
Estimated Total Monthly Payment	\$1,706.58		
Estimated Taxes, Insurance & Assessments <i>Amount can increase over time See page 4 for details</i>	\$813.72 a month	This estimate includes <input checked="" type="checkbox"/> Property Taxes <input checked="" type="checkbox"/> Homeowner's Insurance <input checked="" type="checkbox"/> Other: HOA DUES <i>See Escrow Account on page 4 for details. You must pay for other property costs separately.</i>	In escrow? NO NO NO
Costs at Closing			
Closing Costs	\$10,508.76	Includes \$7,719.40 in Loan Costs + \$2,789.36 in Other Costs - \$0 in Lender Credits. <i>See page 2 for details.</i>	
Cash to Close	\$708.72	Includes Closing Costs. <i>See Calculating Cash to Close on page 3 for details.</i> <input type="checkbox"/> From <input checked="" type="checkbox"/> To Borrower	

Closing Cost Details

Loan Costs		Borrower-Paid		Paid By Others
		At Closing	Before Closing	
A. Origination Charges		\$6,325.90		
01	0.047% of Loan Amount (Points) to NATIONS DIRECT MORTGAGE, LLC	\$126.90		
02	BROKER FEE to EXCEPTIONAL MORTGAGE SERVICES, INC.	\$5,000.00		
03	UNDERWRITING FEE to NATIONS DIRECT MORTGAGE, LLC	\$1,199.00		
04				
05				
06				
07				
08				
B. Services Borrower Did Not Shop For		\$95.50		
01	CREDIT REPORT to CREDIT TECHNOLOGIES, INC.	\$95.50		
02				
03				
04				
05				
06				
07				
08				
09				
10				
C. Services Borrower Did Shop For		\$1,298.00		
01	TITLE - CHAIN OF TITLE FEE to FIRST AMERICAN TITLE INSURANCE COMPANY	\$50.00		
02	TITLE - LENDER'S TITLE INSURANCE to FIRST AMERICAN TITLE INSURANCE COMPANY	\$1,013.00		
03	TITLE - RECORDING SERVICE FEE to FIRST AMERICAN TITLE INSURANCE COMPANY	\$50.00		
04	TITLE - SETTLEMENT FEE to FIRST AMERICAN TITLE INSURANCE COMPANY	\$150.00		
05	TITLE - WIRE FEE to FIRST AMERICAN TITLE INSURANCE COMPANY	\$35.00		
06				
07				
08				
D. TOTAL LOAN COSTS (Borrower-Paid)		\$7,719.40		
Loan Costs Subtotals (A + B + C)		\$7,719.40		

Other Costs				Paid By Others
E. Taxes and Other Government Fees		\$30.00		
01	Recording Fees Deed: Mortgage: \$30.00	\$30.00		
02				
F. Prepaids		\$2,759.36		
01	Homeowner's Insurance Premium (12 mo.) to STATE FARM	\$1,780.17	\$161.83	
02	Mortgage Insurance Premium (mo.)			
03	Prepaid Interest (\$48.08 per day from 6/14/24 to 7/1/24)	\$817.36		
04	Property Taxes (mo.)			
05				
G. Initial Escrow Payment at Closing				
01	Homeowner's Insurance per month for mo.			
02	Mortgage Insurance per month for mo.			
03	Property Taxes per month for mo.			
04				
05				
06				
07				
08	Aggregate Adjustment	\$0.00		
H. Other				
01				
02				
03				
04				
05				
06				
07				
08				
I. TOTAL OTHER COSTS (Borrower-Paid)		\$2,789.36		
Other Costs Subtotal (E + F + G + H)		\$2,627.53	\$161.83	
J. TOTAL CLOSING COSTS (Borrower-Paid)		\$10,508.76		
Closing Costs Subtotal (D + I)		\$10,346.93	\$161.83	
Lender Credits				

Payoffs and Payments

Use this table to see a summary of your payoffs and payments to others from your loan amount.

TO	AMOUNT
01 PHH	\$258,944.35
02	
03	
04	
05	
06	
07	
08	
09	
10	
11	
12	
13	
14	
15	
K. TOTAL PAYOFFS AND PAYMENTS	\$258,944.35

Calculating Cash to Close

Use this table to see what has changed from your Loan Estimate.

	Loan Estimate	Final	Did this change?
Loan Amount	\$268,000.00	\$270,000.00	YES • This amount increased
Total Closing Costs (J)	-\$10,014.00	-\$10,508.76	YES • See Total Loan Costs (D) and Total Other Costs (I)
Closing Costs Paid Before Closing	\$0	\$161.83	YES • You paid these Closing Costs before closing
Total Payoffs and Payments (K)	-\$258,148.00	-\$258,944.35	YES • See Payoffs and Payments (K)
Cash to Close	\$1,838.00	\$708.72	
	<input type="checkbox"/> From <input checked="" type="checkbox"/> To Borrower	<input type="checkbox"/> From <input checked="" type="checkbox"/> To Borrower	Closing Costs Financed (Paid from your Loan Amount) \$10,346.93

American Land Title Association

ALTA Settlement Statement – Borrower

Adopted 05-01-2015

File No.: 1011186

First American Title Insurance Company

Printed: 06/10/2024, 4:03 PM

Officer/Escrow Officer: Brighton Team/PA

134 North First Street • Brighton, MI 48116

Settlement Location:

Phone: (810)229-2700 Fax: (866)249-9154

134 North First Street, Brighton, MI 48116

Final Settlement Statement



First American Title™

Property Address: 11398 Heidi Jane Ln, Fowlerville, MI 48836

Borrower: Don L Serman, Savanna Denbrock

Lender: Nations Direct Mortgage LLC c/o PHH Mortgage

Settlement Date: 06/10/2024

Disbursement Date: 06/14/2024

Description	Borrower	
	Debit	Credit
Financial		
Loan Amount - Nations Direct Mortgage LLC c/o PHH Mortgage		270,000.00
Loan Charges		
Loan Charges to Nations Direct Mortgage LLC c/o PHH Mortgage		
Prepaid Interest 06/14/24 to 07/01/24 @\$48.080000/day	817.36	
Underwriting Fee	1,199.00	
0.047% of Loan Amount (Points)	126.90	
Mortgage Broker: Exceptional Mortgage Services, Inc		
Broker Fee to Exceptional Mortgage Services, Inc	5,000.00	
Credit Report to Exceptional Mortgage Services, Inc	95.50	
Impounds		
Aggregate Adjustment		0.00
Title Charges & Escrow / Settlement Charges		
Title - ALTA Loan Policy	1,013.00	
ALTA Loan Policy to First American Title Insurance Company		
Title - [MI 50201026] Chain of Title	50.00	
[MI 50201026] Chain of Title to First American Title Insurance Company		
Title - Recording Processing Fee - Escrow	50.00	
Recording Processing Fee - Escrow to First American Title Insurance Company		
Title - Settlement Fee	150.00	
Settlement/Closing Fee to First American Title Insurance Company		
Title - Wire Service Fee - Buyer	35.00	
Wire Service Fee - Buyer to First American Title Insurance Company		
Government Recording and Transfer Charges		
Record Mortgage to Livingston County Register of Deeds	30.00	
Payoff(s) and Payment(s)		

This is a summary of the closing transaction prepared by First American Title Insurance Company. This document is not intended to replace the Closing Disclosure form.

Description	Borrower	
	Debit	Credit
PHH Mortgage (Mortgage Service Center)		
Payoff to PHH Mortgage (Mortgage Service Center)	258,694.00	
Interest on Payoff Loan 06/15/24 through 05/15/24 @\$50.070000/day to PHH Mortgage (Mortgage Service Center)	250.35	
Miscellaneous		
Homeowner's Insurance Premium to State Farm POC-B \$161.83	1,780.17	
Subtotals	269,291.28	270,000.00
Due To Borrower	708.72	
Totals	270,000.00	270,000.00

Acknowledgement

We/I have carefully reviewed the ALTA Settlement Statement and find it to be a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction and further certify that I have received a copy of the ALTA Settlement Statement. We/I authorize First American Title Insurance Company to cause the funds to be disbursed in accordance with this statement.

See Attached Signatures

This is a summary of the closing transaction prepared by First American Title Insurance Company. This document is not intended to replace the Closing Disclosure form.

Borrower(s):

Don L. Serman

Savanna Denbrock

Escrow Officer: Brighton Team

This is a summary of the closing transaction prepared by First American Title Insurance Company. This document is not intended to replace the Closing Disclosure form.



First American Title™

CONTACT INFORMATION

After closing, there are times when we want to forward to you copies of documents or information and we do this either electronically or regular mail.

Please provide your contact information below.

PROPERTY ADDRESS: 11398 Heidi Jane Ln, Fowlerville, MI 48836

DATE OF CLOSING: 06/10/2024

FILE NO: 1041186

SELLER INFORMATION

Name: _____ Name: _____

Best Phone No. _____ Best Phone No. _____

☐ Home ☐ Cell ☐ Business

☐ Home ☐ Cell ☐ Business

Email Address: _____ Email Address: _____

Forwarding Address: _____

.....

BUYER INFORMATION

Name: Don L Serman Name: Savanna Denbrock

Best Phone No. _____ Best Phone No. _____

☐ Home ☐ Cell ☐ Business

☐ Home ☐ Cell ☐ Business

Email Address: _____ Email Address: _____

Forwarding Address: 11398 Heidi Jane Ln
Fowlerville, MI 48836

(Attached to and becoming a part of document dated: June 10, 2024)

EXHIBIT A

Land situated in the Township of Handy and Conway, County of Livingston, State of Michigan, is described as follows:

Parcel 1:

Part of the Northwest fractional 1/4 of Section 6, Town 3 North, Range 3 East, Township of Handy, Livingston County, Michigan and part of the Southwest fractional 1/4 and the Southeast 1/4 of Section 31, Town 4 North, Range 3 East, Township of Conway, Livingston County, Michigan, described as: commencing at the North 1/4 corner of Section 6; thence South 87 degrees 17 minutes 42 seconds West, along the North line of Section 6 and South line of Section 31, 132.00 feet to the Point of Beginning of the parcel to be described, said point bearing North 87 degrees 17 minutes 42 seconds East, 14.00 feet from the South 1/4 corner of said section 31; thence South 04 degrees 29 minutes 35 seconds East along the Westerly right of way of Heidi Jane Lane, 66 foot wide private road easement of ingress, egress and public utilities, as previously recorded in Liber 1288, Page 226, Livingston County Records, 477.75 feet; thence South 87 degrees 17 minutes 42 seconds West 462.00 feet; thence North 04 degrees 29 minutes 35 seconds West 638.82 feet to a point later referred to as Traverse point "4", thence continuing North 04 degrees 29 minutes 35 seconds West 100.00 feet to the centerline of the Red Cedar River; thence North 89 degrees 05 minutes 01 seconds East (previously described as South 86 degrees 27 minutes 03 seconds East) along said centerline, 224.21 feet; thence North 53 degrees 26 minutes 54 seconds East along the centerline 781.91 feet (previously described as North 57 degrees 49 minutes 41 seconds East 782.31 feet) thence South 27 degrees 37 minutes 28 seconds West (previously described as South 32 degrees 53 minutes 07 seconds West) 36.81 feet to Traverse point "6" said point bearing North 89 degrees 05 minutes 51 seconds East 224.21 feet and North 48 degrees 37 minutes 01 seconds East 804.79 feet from said Traverse point "4", thence continuing South 27 degrees 37 minutes 28 seconds West 761.96 feet to the Point of Beginning. Together with the use of the aforementioned Heidi Jane Lane as described below.

Assessed on tax rolls as: Tax No 05-06-100-011; Section 6 Town 3 North Range 3 East Commencing North 1/4 corner, thence South 87 degrees West 132 feet to point of beginning, thence South 4 degrees East along Westerly row Heidi Jane Lane 477.75 feet, thence South 87 degrees West 462 feet, thence North 4 degrees West 462 feet, thence Easterly 462 feet to point of beginning.

and

Assessed on tax rolls as: Tax No. 05-01-300-012; Section 31 Town 4 North Range 3 East Commencing Southwest corner, thence North 96 degrees East 1353.26 feet to point of beginning, thence North 4 degrees West 169.59 feet to traverse point 4, thence North 4 degrees West 100 feet to the centerline of the Red Cedar River, thence North 89 degrees East along said centerline 224.21 feet thence North 53 degrees East along said centerline 781.91 feet, thence South 27 degrees West 36.81 feet to traverse point 6, said point bearing North 89 degrees East 224.21 feet and North 48 degrees East 804.79 feet from traverse point 4, thence South 27 degrees West 761.96 feet, thence South 87 degrees West 14 feet to South 1/4 corner, thence South 86 degrees West 447.81 feet to point of beginning.

Together with a non-exclusive easement being more particularly described as follows:

Heidi Jane Lane:

A part of the Southeast 1/4 of Section 31, Town 4 North, Range 3 East, Conway Township, Livingston County, Michigan, and part of the North fractional 1/2 of Section 6, Town 3 North, Range 3 East, Handy Township, Livingston County, Michigan, described as follows: commencing at the Northeast corner of said section 6; thence South 87 degrees 20 minutes 13 seconds West 48.74 feet; thence South 10 degrees 22 minutes 18 seconds East 33.30 feet; thence South 87 degrees 20 minutes 53 seconds West 112.00 feet; thence South 87 degrees 17 minutes 42 seconds West 800.93 feet; thence along an arc left, having a length of 95.80 feet, a radius of 230.00 feet and a chord which bears South 75 degrees 21 minutes 47 seconds West 95.11 feet to the Point of Beginning of a 66 foot wide private road easement for ingress and egress and public utilities, the centerline being described as follows; thence along an arc left, having a length of 210.70 feet, a radius of 230.00 feet, a central angle of 52 degrees 29 minutes 19 seconds and a chord which bears North 28 degrees 45 minutes 21 seconds West 203.41 feet; thence North 55 degrees 00 minutes 00 seconds West 169.75 feet; thence along an arc left, having a length of 180.64 feet, a radius of 230.00 feet, a central angle of 45 degrees 00 minutes 00 seconds and a chord which bears North 77 degrees 30 minutes 00 seconds West 176.03 feet; thence South 80 degrees 00 minutes 00 seconds West 367.14 feet, thence along an arc right, having a length of 108.61 feet, a radius of

File Number: 1011186

230.00 feet, a central angle of 27 degrees 03 minutes 27 seconds and a chord which bears North 86 degrees 28 minutes 17 seconds West 107.51 feet; thence along an arc left, having a length of 221.83 feet, a radius of 230.00 feet, a central angle of 50 degrees 15 minutes 40 seconds and a chord which bears South 79 degrees 25 minutes 36 seconds West 213.33 feet; thence along an arc right, having a length of 133.29 feet, a radius of 230.00 feet, a central angle of 33 degrees 12 minutes 15 seconds and a chord which bears South 58 degrees 23 minutes 53 seconds West 131.43 feet; thence South 85 degrees 00 minutes 00 seconds West 274.91 feet; thence along an arc left, having a length of 359.25 feet, a radius of 230.00 feet, a central angle of 89 degrees 29 minutes 35 seconds, and a chord which bears South 40 degrees 10 minutes 13 seconds West 323.83 feet; thence South 04 degrees 29 minutes 35 seconds East 1562.26 feet; thence along an arc left, having a length of 257.42 feet, a radius of 230.00 feet, a central angle of 64 degrees 07 minutes 34 seconds and a chord which bears South 36 degrees 33 minutes 22 seconds East 244.19 feet; thence along an arc right, having a length of 251.37 feet, a radius of 230.00 feet, a central angle of 62 degrees 37 minutes 08 seconds and a chord which bears South 37 degrees 18 minutes 34 seconds East 239.04 feet; thence South 06 degrees 00 minutes 00 seconds East 36.27 feet to the center of a 75 foot radius cul-de-sac and point of ending of said easement.

Tax Parcel Number(s): 4705-06-100-011 and 4701-31-300-012





FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Part 361 of the Natural Resources and
Environmental Protection Act, 1994 Act 451 as
amended, more commonly known as PA 116.

Farmland Agreement Application ELIGIBILITY & INSTRUCTIONS

Please review the following eligibility requirements and instructions before completing an application for a Farmland Agreement.

If your farm (including the residence and farm buildings) meets one of the following criteria, it is eligible for enrollment in the program under Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

- I. As defined by the Act, **agricultural use** means: "The production of plants and animals useful to humans, including forages and sod crops; grains, feed crops and field crops; dairy and dairy products; poultry and poultry products; livestock, including breeding and grazing of cattle, swine, captive cervidae, and similar animals; berries; herbs; flowers; seeds; grasses; nursery stock; fruits; vegetables; maple syrup production; Christmas trees; and other similar uses and activities". Agricultural use includes use in a federal acreage set-aside program or a federal conservation reserve program. Agricultural use does not include the management and harvesting of a woodlot. As defined by the Act, **farmland** means:
 1. "A farm of 40 or more acres in one ownership, with 51% or more of the land area devoted to an agricultural use."
 2. "A farm of 5 acres or more in one ownership, but less than 40 acres, with 51% or more of the land area devoted to an agricultural use, that has produced a gross annual income from agriculture of \$200.00 per year or more per acre of cleared and tillable land. A farm described in this subparagraph enrolled in a federal acreage set aside program or a federal conservation reserve program is considered to have produced a gross annual income from agriculture of \$200 per year or more per acre of cleared and tillable land."
 3. "A farm designated by the department of agriculture as a specialty farm in one ownership that has produced a gross annual income from an agricultural use of \$2,000.00 or more. Specialty farms include, but are not limited to, greenhouses; equine breeding and grazing; the breeding and grazing of cervidae, pheasants, and other game animals; bees and bee products; mushrooms; aquaculture; and other similar uses and activities."
4. "Parcels of land in one ownership that are not contiguous but which constitute an integral part of farming operations being conducted on land otherwise qualifying as farmland may be included in an application under this part."
- II. The administrative rules providing for the administration and implementation of the program further define the following:
 1. "**Gross annual income** means an average computed from two of the three tax years immediately preceding the year of application from the raising or harvesting of any agricultural commodities."
 2. **Specialty farm** means an enterprise of 15 or more acres in size which meets the income requirement and has been designated by the Michigan Department of Agriculture.
- III. A **farmland development rights agreement** is a temporary restrictive covenant where the owner and the state agree to jointly hold the right to develop a parcel of farmland. The covenant is an agreement to not develop the property except as specifically stated within the agreement. The covenant runs with the land and is for a jointly agreed upon length of time (at least 10 years). A farmland development rights agreement contains the following restrictions:
 1. A structure shall not be built on the land except for use consistent with farm operations, which includes a residence for an individual essential to the operation of the farm as defined under section 36110(5), or lines for utility transmission or distribution purposes or with the approval of the local governing body and the state land use agency.
 2. Land improvements shall not be made except for a use consistent with farm operations or with the approval of the local governing body and the state land use agency.
 3. Any interest in the property shall be sold only for a scenic, access, or utility easement which does not substantially hinder farm operations.

4. Public access shall not be permitted on the land except with the permission of the owner.
5. Any other condition or restriction on the land as agreed to by the parties that is considered necessary to preserve the land or appropriate portions of it as farmland.

Instructions for Completing Farmland Agreement Application:

Please print or type in all spaces required on the application form.

PLEASE NOTE: The application form must be filed with the clerk of the local governing body having jurisdiction over the land cited in the application. Those local governing bodies having the right of approval or rejection of an application are defined by the Act as either: (a) the legislative body of a city or village; or (b) the township board of a township having a zoning ordinance in effect as provided by law; or (c) the county board of commissioners in all other areas.

SPECIAL SITUATIONS:

1. **Owning more than one farm unit:**
To make it less complicated for an owner wishing to place more than one farm unit into the program, it is recommended that the owner fill out separate applications for each farm unit over 40 acres. If all of the forms will be submitted to one local governing body having approval authority, it is suggested that the applications be filed together at the same time.
2. **Owning more than one farm unit located in different local governing bodies having approval authority:**
If the farm units fall under different local governing bodies having approval authority, it is suggested that the applicant attach a statement to each application indicating that more than one application has been filed by the owner and a list of the local governing bodies involved.
3. **One contiguous farm unit having more than one legal description:**
Those owners having one contiguous farm unit with more than one tax parcel description (deed) for portions of the farm, but wishing to place the entire farm into the program, may attach copies of all the descriptions and fill out the application as if the farm was under one deed.

4. **Having one farm unit located in different local governing bodies having approval authority:**
In the case of an owner having one contiguous farm unit which crosses the boundaries of more than one local governing body having approval authority, the applicant must file separate applications covering the land located in the respective local governing bodies jurisdictions and attach a statement indicating that more than one application has been filed by the landowner and a list of the local governing bodies involved.
5. **Landowners need not apply for all their property. However, the landowner is responsible for furnishing an accurate legal description of land covered by the application. If the landowners wish to exclude some portion of a description, they must provide a description which excludes the acreage they desire to withhold.**

An approved application is forwarded by the local governing body to the state land use agency for approval or rejection by the state.

An applicant receiving a rejection from a local governing body can appeal within 30 days of the rejection notice to the state land use agency for a decision, or the applicant may wait one year and reapply for enrollment in the program.

I. Personal information:

(1-5) Owner is defined by the Act as a "person having a freehold estate in land coupled with possession and enjoyment". "Person", as defined in the Act, includes "an individual, corporation, limited liability company, business trust, estate, trust, partnership, association or 2 or more persons having a joint or common interest in the land"

If more than one name is involved (excluding husband and spouse), please attach additional sheet listing necessary names and information required in blanks 1 through 5.

Only the owner(s) of land cited within the application may apply to enroll land into the program.

II. Property Location:

(6-8) The applicant must indicate the county and township, city or village where the land cited in the application is located. The section number, town number and range number can be found on the deed to the land.

III. Legal Information:

(9) The applicant must attach a clear copy of the deed from the county register of deed's office. Land contract purchasers should send a copy of the land contract or memorandum of land contract.

(10) The applicant must attach a copy of the most recent property tax assessment notice or tax bill including a complete tax description of the property. Land contract purchasers who do not receive a property tax assessment notice or tax bill may obtain a copy from the assessor.

(12) Mineral rights would include oil, gas, coal, iron ore, gravel, etc.

(13) Any land subject to a rental or lease agreement not directly associated or consistent with farm operation is prohibited from being included in the program. Examples which must be excluded are: a second residence being rented to someone not connected with the farm operation; land being used as parking or storage for materials not associated with that particular farm operation, a leased landing strip, etc.

(14) The Act states that "where land is subject to a land contract, it means the vendor (seller) in agreement with the vendee (purchaser)." Whether the applicant is the seller or the purchaser, the applicant must have the consent of the other party to place land subject to a land contract into the program.

(15) This section of the application is only applicable to those owners who fall within the described categories for income tax information. If you are the sole owner not fitting any of the listed categories, please go on to the next section, leaving (15) blank.

IV. Land Eligibility Qualifications:

If the land cited in the application is:

(a) a farm of 40 acres or more, complete only section (16);

(b) a farm of 5 acres or more but less than 40 acres, complete only sections (16) and (17); or

(c) a specialty farm, complete only sections (16) and (18). These sections provide information for determining if the land cited in the application is in agricultural production and the general types of uses on the farm.

(16) If your farm is 40 acres or more, please fill out section (16) and then go to **V. Signature**.

(17) If your farm is 5 acres or more but less than 40 acres, please fill out both sections (16) and (17) and then go on to **V. Signature**. The information required in section (17) is mandatory by definition of the Act.

(18) If your farm is a specialty farm, please fill out sections (16) and (18) and then go on to **V. Signature**. The information required in section (18) is mandatory by definition of the Act.

Please diagram to the best of your ability the farm and acreage being applied for enrollment in the program. Please indicate residence(s), farm buildings, roads, property boundaries, and natural or man-made features such as lakes, ponds, swamps, streams or rivers, woodlots and gravel pits. This is a map of your farm and can be drawn by you. It does not have to be professionally drawn, but we would ask that it be as legible as possible.

V. Signature:

If more than one owner is involved, or the applicant is a corporation, either all owners' signatures or one signature (and title) representing all owners must appear on the form. The date must be indicated at the time the signature is affixed to the application form.

Questions?

**Please call Farmland Preservation at
517-284-5663**

Larger areas and contiguity provide cost savings

AOI	SQ MILES	COST/SQ MILE	TOTAL COST	COMMENT
State Cost	600	\$26.77	\$0.00	12" base product - NO COST with GIS Data Exchange
6"Countywide Example	600	\$56.48	\$33,888.00	6" buyup for full county AOI 501-1000 sq miles
TOTAL			\$33,888.00	
Small Area Buyups				
6 inch	10-100	\$218.20		6" buyup - flown w/in 12" AOI 10-100 sq miles
	101-500	\$84.77		6" buyup - flown w/in 12" AOI 101-500 sq miles
	501-1000	\$56.48		6" buyup for full county AOI 501-1000 sq miles
	>1001	\$50.24		6" buyup - flown w/in 12" AOI >1001 sq miles
3 inch	10-100	\$442.88		3" buyup - flown w/in 12" AOI 10-100 sq miles
	101-500	\$240.54		3" buyup - flown w/in 12" AOI 101-500 sq miles
	501-1000	\$194.94		3" buyup - flown w/in 12" AOI 501-1000 sq miles
	>1001	\$183.46		3" buyup - flown w/in 12" AOI >1001 sq miles

Use the regional acquisition map to plan ahead

[MiSAIL Regional Acquisition Planning Map](#)

Brande Nogafsky

From: Sandon Lettieri <SLettieri@livgov.com>
Sent: Wednesday, August 20, 2025 4:18 PM
To: Brande Nogafsky
Subject: RE: [EXT] Map Quote

Hi Brande,

Here is a quote for the maps

Section Maps = \$5 x 36 = \$180
Zoning Map 34x44 = \$26 for each copy

Looks the township had purchased both in 2022 and the prices have not changed since then

Let me know how you like to proceed on this.

Thanks,

Sandon Lettieri
GIS Administrator
Livingston County
SLettieri@livgov.com
P: (517) 540 – 8780
F: (517) 545 - 9608

From: Brande Nogafsky <assessor@conwaymi.gov>
Sent: Wednesday, August 20, 2025 12:11 PM
To: Sandon Lettieri <SLettieri@livgov.com>
Subject: [EXT]

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

Could I get an estimate to have the section maps redone. We do normally print them ourselves.

Sincerely,

Brande K. Nogafsky

Brande Nogafsky
Assessor, MCAO, MCPPE
Conway Township, Michigan
(517) 223-0358 phone
(517) 223-0533 fax
assessor@conwaymi.gov

Brande Nogafsky

From: Sandon Lettieri <SLettieri@livgov.com>
Sent: Tuesday, September 2, 2025 10:32 AM
To: Brande Nogafsky
Subject: RE: [EXT] Map Quote

Are you looking for the whole set of maps?

- Sales Map (2 years)
- Land Value
- ECF Neighborhoods

Each map is 34x44 in size and is priced at \$86 each (\$26 for the map and \$60 for 1 hour GIS fee since these maps require some data processing)

The whole set is \$258. A single map would be \$86.

Let me know how you want to proceed.

Sandon Lettieri
GIS Administrator
Livingston County
SLettieri@livgov.com
P: (517) 540 – 8780
F: (517) 545 - 9608

From: Brande Nogafsky <assessor@conwaymi.gov>
Sent: Tuesday, September 2, 2025 10:22 AM
To: Sandon Lettieri <SLettieri@livgov.com>
Subject: RE: [EXT] Map Quote

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

How big are land vale maps? I would like to get one this year. Could I get an estimate on that too?

From: Sandon Lettieri <SLettieri@livgov.com>
Sent: Tuesday, August 26, 2025 11:58 AM
To: Brande Nogafsky <assessor@conwaymi.gov>
Subject: RE: [EXT] Map Quote

You would be entitled to both printed copies and a PDF copy

Sandon Lettieri
GIS Administrator
Livingston County
SLettieri@livgov.com



Zoning Administrator Certificate Program

Hybrid

This comprehensive program is designed to reduce legal risk for zoning administrators and communities. It is essential training for new and experienced zoning administrators, planners, consultants, code enforcement officials, and related administrative staff.

Participants must complete the Citizen Planner Program, or be recognized by the American Institute of Certified Planners (AICP), before starting this course.

The program covers the following topics:

- » Job descriptions, responsibilities, and ethics
- » Preparing files, reports, and record keeping
- » Interactions with other professionals and agencies and performing departmental duties
- » Legal issues
- » Application forms and review processes

- » Customer service and counter behavior
- » Inspections and violations
- » Reviewing site plans

The program includes a webinar; self-paced online learning modules; and in-person lectures, learning activities, and networking opportunities. Total instruction time is about 18 hours. To earn the Zoning Administrator Certificate, participants must complete the entire program and pass an open-book exam.

Find Out More

Ongoing training is essential for planning and zoning officials to help minimize legal risk and plan for a community's future! To learn more about or register for the courses described here, or to discuss hosting an in-person course in your community, contact:

Program Coordinator

Phone: 517-353-6472

Email: cplanner@msu.edu

Web: <https://extension.msu.edu/planning>



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Land Use Planning & Zoning Certificate Courses

MSU Extension offers a variety of land use certificate courses for appointed and elected planning and zoning officials, government staff, and interested community members.

In-person, self-paced online, and hybrid courses are available.





Citizen Planner Program

In Person

This course on zoning and planning roles, responsibilities, and best practices is suitable for new and experienced planning officials and interested community members. It is hosted several times a year across the state. Sessions meet once a week for six weeks. The three-hour sessions include lectures and hands-on learning exercises that cover:

- » **Understanding the planning and zoning context:** Learn the legal sources and limitations of local planning and zoning authority and explore your understanding of ethical decision-making.
- » **Planning for the future of your community:** Recognize the function and importance of a master plan, know the process for developing one, and its relationship to zoning.
- » **Implementing the plan with zoning:** Discover the importance of zoning, learn how

zoning is administered, and gain confidence in your zoning reviews, including site plans.

- » **Making zoning decisions:** Learn how to adopt and amend a zoning ordinance, understand the role of the zoning board of appeals, and learn about basic property development methods.
- » **Using innovative planning and zoning:** Strategize about placemaking and design-based solutions to address new challenges our communities face.
- » **Successfully fulfilling your role:** Strengthen your ethical decision-making skills, develop your public engagement toolkit, and gain insights on when to ask for help.

Participants who complete Citizen Planner have the option to earn the Master Citizen Planner credential.

Citizen Planner Online Course

Self-Paced

This online, self-paced version of Citizen Planner is designed for people who cannot attend an in-person program or who prefer to learn at their own pace.

The course is highly interactive, with engaging stories, videos, and activities. Most participants complete the course in about 15 hours.

Zoning Board of Appeals Online Certificate Course

Self-Paced

This course covers the roles and responsibilities of the zoning board of appeals (ZBA),

effective decision-making, and due process. The curriculum features ZBA-specific content, engaging activities, case studies, and the latest Michigan case law.

The self-paced course is designed for local government ZBA members, local government staff, managers, municipal attorneys, and interested community members. The course includes six modules that can be accessed in any order:

- » Understanding basic ZBA roles and responsibilities
- » Effective decisions and ordinance interpretations
- » Hearing appeals of administrative decisions
- » Issuing variances from ordinance standards
- » Nonconformities and other responsibilities
- » Circuit court review and standards

Most participants complete the coursework in about seven hours.

Equipment Needs

Participants in courses with online components will need an internet connection and a computer or internet-enabled mobile device. Larger screens will provide a better viewing experience.

Certificates of Completion

To earn a course certificate, participants must attend and complete all modules.

Kelly Ralko

11935 Daisey Ln.
Conway Twp.
Perry, MI 48872
Livingston County
734-679-4356
kelralko@gmail.com

EXPERIENCE

Chestnut Development, LLC.

Brighton, MI 48114

August 2018 - Present

Project Administrator

Development Permitting and Planning

Coordination of all phases of development for new commercial and residential projects with engineering, utilities, local, county and state government agencies from application of site plan review to project close out. Work closely with field and construction crew to ensure ongoing compliance of all ordinances, building codes and regulatory requirements.

Extensive plan review experience on multi million dollar commercial and residential projects. Review plan review letters provided by planning firms and all governing regulatory bodies, coordinate with engineering to meet all conditions and requirements for project approval to meet deadlines and budgetary goals. Coordinate, schedule and attend pre construction meetings. Attend Township Meetings.

Management of all permitting/compliance of projects with local municipalities, Washtenaw and Livingston County agencies such as the Drain Commission/Water Resources, Road Commission, Environmental Health, Building Department and MHOG, as well as with state agencies such as EGLE and MIOSHA. Highly experienced with all ongoing regulatory compliance of permits, pre development and close out processes. In depth knowledge of Livingston County Permitting Guidelines.

Management of all pre development planning and coordination for all utility infrastructure including main line and service installations of power, gas, & cable. Coordinate, schedule and run all on site pre construction utility walks.

Additional experience includes coordinating negotiations of easements, review of Master Deed & Bylaws, Private Road Agreements, use of GIS Livingston and Washtenaw, filing documentation with Register of Deeds, researching information using Register of Deeds, EGLE wetland mapping, budgeting, negotiation of bonds, certificates of insurance, bidding out of work, negotiating and securing contracts with trades and engineering, as well as some experience estimating, training and management of other employees.

SKILLS

Analytical and Research Driven

Site Plan Reviews of Construction Plans and Building Plans

Interpretation of Law & Legal Terminology

Extensive understanding of regulatory processes and procedures

Highly Communicative both verbally & written

Strategic Planning

Business Administration

Database & Records Management

Detail Oriented & Highly Organized

NOTABLE ACHIEVEMENTS

Dean's List at Madonna University and Schoolcraft College

Conway Township

Fowlerville, MI 48836

September 2021 - September 2022

Planning Commissioner, Vice Chair

Appointed upon another PC member's resignation to complete his term. Review and advise Conway Township Board on land use development plans, and zoning regulations. Assist in running of public hearings and make recommendations to ensure Township growth aligns with the Master Plan of the community. Research ordinances and contribute to the drafting of revision of ordinances. Following all Township processes and procedures. Assist Chair in conduction of meetings. Attended training. Education of the public.

Capital Construction,

Brighton, MI 48114

January 2018 - July 2018

Transaction Coordinator/Construction Administrator

Coordinating home sales with title, mortgage company and sales.

Keeping records of all documentation in relation to sales, coordinating with lending on status of loans and scheduling of final walk throughs and closings.

Obtain C of O from Building Dept. for all homes upon completion.

Notarize Sworn Statements.

Worked directly with commercial lenders on spec loans for new construction.

Maintained records of trades Certificate of Insurance, all regulatory permits and documentation for builds in office and field.

Notarized Sworn Statements record of invoices for construction materials, labor charges and equipment costs.

Maintained database and hard files with permits, utility bills, material orders and invoices.

Supported CFO with special projects and additional job duties.

Real Estate One, Pat Lotz Team

Brighton, MI 48114

August 2015 - November 2017

Real Estate Office Manager, Licensed Real Estate Agent

Preparing listing documents, market analysis and listing new homes for sale on MLS. Scheduling photoshoots, editing pictures and virtual tours.

Marketing listings on websites such as Realtor.com, Trulia and Zillow, creating

market materials and open houses.

Maintaining client information and lead generation on CRM database, prospecting for new clients, maintaining client/business relations through use of marketing materials and farming.

Communicating heavily with other agents and clients on feedback from showings, working directly with clients showing homes.

Contract negotiation, contract review and execution.

Scheduling inspections and coordinating with other agents.

Reviewing title work and closing documentation.

Training new agents on the MLS system.

Maintain compliance of real estate, land use laws and procedures.

Experience with real estate trusts, Master Deed & Bylaws, handling confidential client information, reviewing public record data (BS&A), Register of Deeds, reading plat maps, plot plans, easements, title work, utilizing GIS Livingston, working with associations and property management companies in Livingston County.

EDUCATION

Real Estate One Academy

Milford, MI — *Michigan Real Estate License*

Earned 2016

Madonna University

Livonia, MI — *Bachelor of Arts Degree in English/Speech*

Earned 2004

Schoolcraft College

Livonia, MI — *Associates of Liberal Arts Degree*

Earned 2001

REFERENCES

Steve Gronow, Owner of Chestnut Development

Email: Steve@chestnutdev.com Phone: 810-599-5147

Kennedy Parker, MSU Police Captain

Email: Vornehm621@gmail.com Phone: 517-449-6111

Mark Fosdick, Cohoctah Township Supervisor

Email: mwfosdick@gmail.com Phone: 517-546-0655

Registration

The 2026 Zoning Administrator Certificate Program will be a hybrid offering consisting of webinar delivery, self-paced online learning, and an overnight, in-person training. The program will begin January 22 with a kick-off webinar including delivery of Module 1 of the curriculum. Participants will then have two and a half weeks to complete two modules in MSU's learning management system - Desire 2 Learn (D2L). The in-person training consisting of the remaining five modules of the curriculum will be held in Mt. Pleasant beginning at 11am on February 19 and concluding by 4pm on February 20.

All registrants of the **Zoning Administrator Certificate Program** receive:

- A binder with materials associated with each of the eight modules in the program (300+ pages). These may include:
 - A copy of all PowerPoint slides,
 - A copy of all special handouts, such as sample job description, sample zoning forms, sample ethics materials, sample checklists and all class exercises,
 - A summary of over 300 Michigan Appellate Court Cases that are most relevant to day-to-day zoning administration (not available separately).
- A copy of the "Michigan Planning Guidebook, 2nd Ed."
- A copy of the "Michigan Zoning Guidebook, 3rd Ed."

Participants who meet all the prerequisites and successfully pass the exam at the conclusion of the program will receive a *framed certificate* indicating successful completion of the program.

MSU Extension Zoning Administrator Certificate Program

Feb. 19-20, 2026

Mt. Pleasant Comfort Inn & Suites
Hotel and Conference Center
2424 S Mission St.
Mount Pleasant, MI 48858

Zoning Administrators are among the most important local officials. They are the front line for new development and redevelopment in a community. How well they do, or do not do, their job has a great impact on the future of their community.

Most Zoning Administrators have had no formal training. They learned on the job and may not have uniform skills, but courts expect them to know the rudiments of law as it relates to zoning administration. The MSU Extension Zoning Administrator Certificate (ZAC) Program teaches zoning administrators how to prevent mistakes that lead to expensive lawsuits, while improving their day-to-day effectiveness.

Since 2009, the MSU Extension Zoning Administrator Certificate Program has taught zoning administration techniques in ways that reduce legal risks to the zoning administrator and their community. It is the most comprehensive zoning administrator training program in the state issuing THE coveted Zoning Administrator Certificate!

The 2026 MSU Extension Zoning Administrator Certificate Program will be held February 19 and 20, at the Mt Pleasant Comfort Inn & Suites Hotel and Conference Center. With just 60 seats available, early registration is highly recommended.

The 2026 Zoning Administrator Certificate Program includes eight modules. One module will be delivered via Zoom video conference on Jan. 22, 2026, from 1:30-4 p.m. ET. Two modules will be delivered using self-paced, online learning during the weeks of Jan. 22 - Feb. 18, 2026. Completion of all three modules is required prior to the Feb. 19-20 program in Mount Pleasant.

WHO SHOULD ATTEND: New and current zoning administrators, private consultants, and county planners or state agency staff who consult with local zoning administrators. Even zoning administrators with years of experience will gain valuable insights from the program and interactions with other participants.

TOPICS COVERED: Job Description, Responsibilities and Basic Ethics; Legal Issues; Reviewing Applications; Common Procedures and Use of Forms; Reviewing Plot Plans and Site Plans; Inspections and Violations; Preparing Files, Reports and Record Keeping; Interactions with other Professionals and Agencies, and Departmental Duties; Customer Service and Counter Behavior

PREREQUISITES: To help establish a common knowledge base among participants in this advanced program, **all registrants must have completed the MSU Extension Citizen Planner Program or have the AICP credential before starting the ZAC Program.**

REIMBURSEMENT / SCHOLARSHIPS: A grant program, the Risk Reduction Grant Program (RRGP), may be available from your community's liability insurance provider. Michigan Township Participating Plan offers to its municipal members one per community, which covers the complete registration reimbursement with program completion, for participation in the Citizen Planner Program and a portion of the Zoning Administrator Certificate Program fees. For more information, please visit us on the web at www.theparplan.com. For member governments of the Michigan Municipal Risk Management Authority (MMRMA), contact Cara Ceci at 800-243-1324 for more information regarding grants for education and training through the Risk Avoidance Program

(RAP). For municipalities obtaining insurance through Nickel & Saph, Inc. Insurance Agency contact Stephen R. Saph, Jr. at 586-463-4573 or stephenjr@nickelsaph.com. Contact your local community liability risk insurance carrier to see if similar grants or reimbursement scholarships are available.

COST: \$575 Payment must be received by Dec. 5, 2025, or registration will be cancelled. **Lodging is not included** - Please contact Mt Pleasant Comfort Inn & Suites, by clicking [HERE](#) to make your reservation online or call at: 989-772-4000 and mention the MSU Extension Group rate.

Cancellations received after Dec. 5, 2025, will be assessed a \$200 cancellation fee. Registration is non-refundable after Jan. 21, 2026.

[Download Event Flyer](#)

Registration for Zoning Administrator Certificate Program is **open**.

Registration closes at 11:59 p.m. ET on December 5, 2025.

There are 33 openings available.

[Register](#)

Accommodations

Michigan State University Extension programs, services events, and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status, or veteran status. Accommodations for persons with disabilities may be requested by contacting the event contact two weeks prior to the start of the event. Requests received after this date will be honored whenever possible.

Contact Information

For more information, please contact Kara Kelly, ZAC Program Coordinator, at cplanner@msu.edu.